

DELTA-SUTHERLAND-OASIS CEMETERY MAINTENANCE DISTRICT
HEADSTONE INSTALLATION PERMIT (01 January 2020)

Name(s) on Headstone _____ Block ___ Lot ___ Plot ___

___ Double Plot Headstone (12 a, c) ___ Single Plot Headstone (12 b, d) ___ Multiple plot Headstone (12 g, h)

Monument Company _____ Contact Name _____

Phone #1(____) ____ - _____ Phone #2(____) ____ - _____ Email _____

Sexton _____ Phone #1(____) ____ - _____ Phone #2(____) ____ - _____

Headstones must be placed in compliance with the specifications of the Delta-Sutherland-Oasis Cemetery Maintenance District's Policies and Procedures #'s 12, 13, and 14.

12. Headstones installed in the cemetery cannot exceed the dimensions outlined below, and must comply with placement requirements as follows:

- a. Maximum size of a double plot above-ground headstone, including the base (where the monument meets the mow strip at ground level), shall not exceed seventy-two inches (72") in length, eighteen inches (18") in width, and thirty-six inches (36") in height.
- b. Maximum size of a single plot above-ground headstone, including the base (where the monument meets the mow strip at ground level), shall not exceed thirty inches (30") in length, eighteen inches (18") in width, and thirty-six inches (36") in height.
- c. Maximum size of a double plot headstone that is not above ground level shall not exceed seventy-two inches (72") in length and eighteen inches (18") in width.
- d. Maximum size of a single plot headstone that is not above ground level shall not exceed thirty inches (30") in length and eighteen inches (18") width.
- e. All above-ground and level-with-the-ground headstones are required to have a six-inch (6") mow-strip around the perimeter of the base.
- f. Headstones must be confined within the space of a purchased plot.
- g. No more than one (1) raised headstone per plot will be permitted.
- h. There may be no more than three (3) headstones in one plot (one above-ground headstone and two level-with-the-ground headstones OR three level-with-the-ground headstones).
- i. The installation of a headstone above interred cremains is permanent. No additional cremains may be interred beneath that headstone.
- j. Headstones are considered the owner's property, and all care and upkeep is the owner's responsibility.
- k. The Delta-Sutherland-Oasis Cemetery Maintenance District recommends a properly identified headstone or permanent marker be installed within a year of burial.
- l. Some sections of the cemeteries may have additional restrictions. Refer to the back side of this permit for any restrictions that may exist for individual cemeteries within the district.

13. A signed *Delta-Sutherland-Oasis Cemetery Maintenance District Headstone Installation Permit* is required for each headstone placement. The permit shall be signed by the Buyer and the Monument Company Representative and presented to a Cemetery District Representative prior to headstone installation or relocation. Note the following:

- a. Notice shall be given to the Cemetery District Representative forty-eight (48) hours before any headstone shall be installed or relocated.
- b. Unauthorized placement of a headstone shall result in a fee of five hundred dollars (\$500.00), nonrefundable to the monument company.
- c. Incorrect placement of a headstone shall result in a fee of five hundred dollars (\$500.00), nonrefundable, to the monument company, for removal and resetting of an improperly placed headstone.

14. The Cemetery District Board has the right of refusal to move a headstone to permit a burial, or if headstone maintenance is required. The owner of the headstone shall be responsible for the cost of removal and replacement of the headstone.

Buyer of Headstone _____ **Daytime Phone# (____) ____ - _____**

Signature

Monument Company Representative _____ **Date** _____

Signature

Cemetery District Representative _____ **Installation Date** _____

Signature

12. I. Some sections of the cemeteries may have additional restrictions.

(1) Pertaining to the Sutherland Cemetery:

I. In Blocks 1 and 6, burial plots are four feet wide and eleven feet long, with three feet at the head (west) of the grave reserved for placement of the headstone.

ii. All headstones installed in Blocks 1 and 6 must be west facing.