

**CITY OF DELTA, UTAH
LIBRARY ADVISORY BOARD MEETING
JANUARY 26, 2011**

PRESENT

Tammie Bean	Board Member
John DeGrey	Board Member
Deborah Greathouse	City Librarian
Marsha Lovell	Board Member
Becky Prestwich	Board Member
Robert Banks	City Council Representative

ABSENT

Monica Schafer	Board Member
Sandra Topham	Chairperson

Acting Chairperson Marsha Lovell called the meeting to order at 8:00 p.m. She stated that notice of the meeting time, place and agenda had been posted at the City Building and had been provided to the Millard County Chronicle-Progress, posted on the Utah State Public Notice web site, posted on the Delta City web site and provided to each member of the Library Advisory Board at least two days prior to the meeting.

MINUTES

The proposed minutes of a Library Advisory Board Meeting held October 5, 2010 were presented for consideration and approval. Following discussion, Acting Chairperson Marsha Lovell MOVED to approve the minutes of the Library Advisory Board Meeting held on October 5, 2010, as corrected. The motion was SECONDED by Board Member Prestwich. Acting Chairperson Marsha Lovell asked if there were any comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

UNFINISHED BUSINESS

There were no matters of unfinished business on the agenda.

NEW BUSINESS

CELLULAR PHONE RULES

Cellular phone abuse in library includes patrons blatantly talking and disturbing others. It was decided the most diplomatic way to address the problem is politely asking abusers to step out of the library.

TECHNOLOGY UPGRADES

Recently a patron could not print her documents because of archaic programs. City Librarian Greathouse will order nine (9) copies of Microsoft Office 2010 or latest version immediately. The library filtering system Cybersitter has been updated.

PLAYAWAYS

Playaways (audio book devices) are getting a lot of circulation despite technical difficulties and expensive replacement. A sign reminding patrons they can download books from Overdrive and NetLibrary will be posted for audio book alternatives.

DELTA CITY LIBRARY WEBSITE

Librarian Greathouse with the help of Board Member Bean will work on upgrading the current website. The website will include links to Overdrive and NetLibrary as well as the card catalog. The site will be user-friendly and will have all the library information, such as; story hour schedule, author visits and community events.

NIGHT OF 1,000 STARS

Night of 1,000 Stars will be held April 12, 2011 at 7:00 p.m. at the Delta Elementary School. Librarian Greathouse will check on getting a professional storyteller for one of the presenters. Board Member Prestwich will check with the Blue Notes to see if they will sing one song. Other readers discussed were Duane Rawlinson, Dr. Shamo, Dennis DeLoach and Tony Pedersen. Board Member Prestwich will advertise on the car wash sign. Other details will be discussed at the next meeting.

LIBRARY BUDGET

The library budget was discussed and reviewed.

LIBRARY DOORS

New library outside doors have been installed. It is nice to have new doors but wondered about having the doors either work with the automatic device or pull the doors open. Librarian Greathouse has talked with Public Works Director Alan Riding and he stated that the doors have a toggle switch to turn off, on and automatic. If the switch is on they automatically open when the button is pushed or anyone tries to open the door.

LIBRARY STAFF

Library staff is fully functioning. No need for new help at this time.

LIBRARY FAMILY CARDS

Librarians won't be issuing family cards anymore. It disrupts the count on circulation among other problems.

The next tentatively scheduled meeting of the Library Advisory Board is Wednesday, March 16, 2011 at 7:00 p.m., please note new meeting time.

Acting Chairperson Lovell asked if there were any comments, questions or other items to be discussed. There being none, Acting Chairperson Lovell MOVED to adjourn. The motion was SECONDED by Board Member Bean. Acting Chairperson Lovell asked if there were any comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

Acting Chairperson Lovell declared the meeting adjourned at 9:22 p.m.

GREGORY JAY SCHAFER, MMC, Recorder

MINUTES APPROVED: