



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Thursday, August 17, 2017
Delta City Municipal Complex Council Chambers
76 North 200 West
Delta, Utah 84624-9440

PRESENT

Gayle Bunker, Mayor
Kiley Chase, Council Member
Travis Keel, Council Member
John Niles, Council Member
Betty Jo Western, Council Member

ABSENT

Robert Banks, Council Member

ADDITIONALLY PRESENT

Gregory Jay Schafer, Recorder	Jody Anderson, City Treasurer
Todd Anderson, City Attorney	Deborah Greathouse, Library Director
Dent Kirkland, Public Works Director	Randy Morris, Parks Maint. Supervisor
Travis Stanworth, Asst. Publ. Works Director	Sam Jacobson, Chronicle-Progress

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and the agenda of the meeting had been posted at the City Municipal Complex, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting. Mayor Bunker conducted roll call. Council Member Niles offered the opening remarks. Mayor Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the Regular City Council Meeting held July 20, 2017 were presented for approval. The minutes of the meeting were reviewed without correction. Council Member Chase MOVED to adopt the minutes of the Regular City Council Meeting held July 20, 2017. The motion was SECONDED by Council Member Keel. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Banks absent.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, payroll and electronic transactions for the period ending August 17, 2017 in the amount of \$482,901.36. Council Member Chase MOVED to approve the accounts payables for August 17, 2017 in the amount of \$482,901.36. The motion was SECONDED by Council Member Keel. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Banks absent.

PUBLIC COMMENT PERIOD

There were no public comments.

BUSINESS

Benefit Consideration for Permanent Part-Time Library Personnel

Mayor Bunker indicated that our Library Director Deborah Greathouse was desirous of providing a benefit like holiday pay that full-time personnel receive, but for those permanent part-time employees that work within the Library department. Director Greathouse then explained in detail to the Council members her proposal. Council Member Niles MOVED to give a current year bonus of 30 hours multiplied by the current fiscal year rate of hourly compensation for all permanent part-time library personnel who have two years or greater of employment tenure. This annual bonus is also to be incorporated into the Delta City Personnel Policy and Procedures manual currently being revised for adoption. The motion was SECONDED by Council Member Chase. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Banks absent.

Proposed Loader Buy-Back Programs, Caterpillar vs. John Deere Plans

Public Works Director Dent Kirkland explained the difference in the two heavy-equipment manufacturer proposals received from Caterpillar dealer, Wheeler Machinery Company, and John Deere dealer, Honnen Equipment Company. The models under consideration were a Caterpillar 938M Wheel Loader and a John Deere 544K-II Wheel Loader. Mr. Kirkland explained the merits of both programs and their buy-back program considerations. He indicated to the Council that the preferable model was the John Deere model for several reasons, including a lesser purchase price, compatibility with other heavy equipment the City owns, etc. Additional components he would desire to order, one of them being a three-yard bucket and hydraulic components, etc., would make the purchase price total \$144,794 prior to the trade-in value of \$88,000, making the net cost to the City of \$56,794 of which he has budgeted allocated funds for within the Streets department budget. There is a one-year or three-hundred-hours maximum usage guaranteed buyback for \$126,562, one dollar greater than our cost to buy the unit now. If the City does not desire to get a new unit a year from now, we would own the one we are buying,

and would not have to purchase another. Council Member Keel MOVED to trade-in the City's current John Deere loader and to acquire a new loader and a bucket through John Deere dealer Honnen Equipment Company of St. George, UT in the amount of \$56,794. The motion was SECONDED by Council Member Chase. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Banks absent

Proposed Animal Control Fee Rate Change in Consolidated Fee Schedule

Public Works Director Kirkland and City Treasurer Jody Anderson indicated to the Council that the Delta City Municipal Code §13-251, Boarding at Veterinary Facility fee, needs to be changed within the Consolidated Fee Schedule (CFS) from \$10 to \$12 per day to be brought into alignment with the fees the City agreed to compensate Central Utah Animal Hospital, LLC, under the animal control services contract which began with that firm on July 1, 2017. These department heads also requested that Delta City Municipal Code §13.242.A., the annual animal license expiration date, be changed from February 1 to July 1 of each year. This would allow for a springtime animal licensing and vaccination clinic to be held in advance of a licensing due date. A resolution will be brought forth at the September 7, 2017 meeting.

Building Construction & Development Related Fees

Public Works Director Kirkland and Treasurer Anderson asked that the City's "Miscellaneous Inspection Fee" be added to the Miscellaneous Fees section of the Consolidated Fee Schedule as it is not currently illustrated but regularly, and more importantly, correctly charged. Additionally, these department heads have requested an increase in the amount we recover from citizens from \$50 to a greater amount, since we pass-through to Sunrise Engineering, Inc., the \$50 fee collected, but do not recover anything for the costs incurred by the City for our personnel time. The City side of the inspection process is often extensive and time intensive. When an application is received for a miscellaneous inspection it is usually an urgent situation and is needed to be completed right away. This process routinely involves receipting, documenting, scanning, several texts and email communications between us and Sunrise Engineering, Inc., and often involves several email exchanges with natural gas utility Dominion Energy or electrical utility Rocky Mountain Power personnel. Council Members decided to raise the miscellaneous inspection fee to \$65 and that it would be finalized in a resolution that will be brought forth at the September 7, 2017 meeting.

Water Enterprise User Fees

Public Works Director Kirkland and Treasurer Jody Anderson recommended to the Council that the Penalty Fee Generated at Billing (for Outstanding Balances \geq \$5.00) be moved to the Miscellaneous Fees section of the Consolidated Fee Schedule, and that the \$5 penalty be changed to 5% instead. Additionally, these department heads asked that this percentage be charged City-wide for City services that do not currently have a specific penalty rate indicated, such as municipal airport hangar rental agreements and other miscellaneous billings and contracts. Their feeling is that a percentage penalty would be more fair across the spectrum of City services,

because the higher the liability to the City, the higher risk we face for non-recovery. Thus, it would equalize the responsibility of the debtor and would not adversely affect someone such as a resident widow or widower with a standard residential connection, and would lower it from the current rate, but would cost more to a multi-unit, high volume user or a habitually delinquent account holder. Further, it was suggested that the business licensing penalties be expressly illustrated in the Consolidated Fee Schedule. Council Members appeared agreeable to take the matter under consideration regarding the fairness and equity of changing the penalty to a percentage rather than fixed rate and that their decision would be finalized at the next Council Meeting on September 7, 2017. A resolution will be prepared for use at that meeting should their decision to change the penalty fee be affirmed.

Public Works Activities-was Agenda Item 3, but was Discussed After Other Items Presented to Council

Public Works Director Kirkland informed the Council that the Delta Municipal Airport improvement project is moving along quite well, and that the City is scheduled to go before the Permanent Community Impact Fund Board (PCIFB) to present our case for the Sewer System Master Plan and the Main Street Sewer System Lining Projects for funding. Public Works Director Kirkland stated that there has been a request made for the City to consider financially funding a feasibility study which would determine whether there is a need for another motel or hotel to be located here. Mayor Bunker indicated that the cost would be approximately \$8,000 and would be necessary before any developer could obtain financing to build within our community. Mayor Bunker suggested that the Council take this proposed expenditure into consideration. Council Member Western suggested considering others options too, such as somehow incentivizing motels already within our community to make improvements to their properties so that visitors and travelers would be more enticed to stay at establishments already located here. Public Works Director Kirkland updated the Council on the completion of the installation of additional storm drain brought from the east-side of the 200 South block of Center Street, running north to the intersection of 100 South Street where an inlet box was placed, and then ran diagonally to tie into the storm drain on the west side of the road at that intersection where an inlet box was placed, and on the east side of the intersection where an inlet box was installed. He further indicated that we have been experiencing operating difficulties with our Gardner Well. However, he felt that we were through the highest-water usage portion of the current summer months and would be able to take this culinary water well out-of-operation soon for additional repairs. Finally, he noted that the recent chip sealing project of Delta city arterial road on the north side of Main Street had been recently completed. Member Western thanked the Public Works Department for their having lent and setup the City-owned tents for use at the 2017 Millard County Fair. Member Niles thanked Member and Fair Director Western for all the wonderful fairs of recent years that Fair Director Western had orchestrated for the benefit of the County.

Utah Governor's 25K Jobs in 25 Counties Tour Supporting Rural Utah's Future

Mayor Bunker noted that Lieutenant Governor Spencer J. Cox will be at the R. J. Law Community Center on Tuesday afternoon, September 5, 2017 from 4:30 p.m. to 6:30 p.m., to support Governor Gary R. Herbert's rural jobs and employment initiative. Mayor Bunker asked that the Council please plan to attend if they can.

Mayor Bunker presented a newspaper clipping where former Delta Mayor Richard Morrison wrote to the advice columnist Ann Landers, which was published in April 27, 1967 issue of The Salt Lake Tribune about whether it was proper to receive federal funding assistance to make runway improvements at the Delta Municipal Airport. It was found to be interesting and perhaps humorous given we recently received notification of newly approved federal funding to make improvements to and reconstruct our Taxiways and Runway 17-35.

Delta City Personnel Policy Input for Consideration of Implementation

Mayor Bunker advised the Council that they were being provided a section of the proposed new Delta City Personnel Policies and Procedures Manual and that he would appreciate their bringing their thoughts and considerations on this current section back to the next Council meeting on September 7, 2017 and that we would work on each section together until completed. Council Member Western inquired of Administrative Officer/Recorder Schafer if he could place this draft policy document into a Google Documents format and invite all parties to be able to view and leave commentary online. Mr. Schafer indicated he would make ready the document for online uploading to the Google Network's platform.

Delta City Memorial Plaque for Slain Millard County Deputy Sheriff Josie Greathouse Fox

Council Member John Niles discussed with the Council his continued interest in the proposal to place a memorial plaque in the Delta City Park for slain Millard County Deputy Sheriff Josie Greathouse Fox, who died in the line of duty on January 5, 2010. He then asked Administrative Officer/Recorder Schafer to provide greater detail of the inquiries already made regarding who might manufacture this memorial, the approximate cost, how local stone mason Robert Rusby would assist with this project, etc. It was noted that this matter has been discussed with Russell, Cindy and Sandi Greathouse and that they have been asked to provide us the language they would desire for the plaque inscription. The Council was favorable to this endeavor.

Delta City Memorial Park Bench for the Late Public Works Department Employee Scott Ross

Randy Morris, Parks Maintenance Supervisor, presented his and the Public Works Department's idea of placing a memorial bench near the Delta City Park waterfall commemorating the life of Scott Glenn Ross using "Scotty Parts," a reference to using parts and pieces of automobile and motorcycle engines and other vehicle components to make the legs, back, arms, etc., of the proposed bench that the late Mr. Ross would have truly loved. Mayor Bunker and the Council concurred that it was the appropriate time to remember the life of someone we all worked with and have missed greatly since his passing on May 7, 2015.

4ABC's "County Seat" Program Hosted by Chad Booth

Randy Morris, Parks Maintenance Supervisor, noted that he had recently viewed on the Salt Lake City ABC television affiliate, KTVX, channel 4, within their program, "The County Seat," hosted by Chad Booth, an episode on the importance of economic development in rural Utah counties and thought it was worth recommending that Council members view the program within the television station's archives of that particular program, since economic development was

touched upon this evening discussing the consideration of the City funding a motel feasibility study.

Mayor Bunker asked if there were any comments, questions, or other items to be discussed, there were none. Council Member Chase MOVED to adjourn the City Council meeting. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Banks absent.

The meeting was adjourned at 8:10 p.m.

GAYLE K. BUNKER, Mayor

GREGORY JAY SCHAFER, MMC, Recorder

Minutes Approved: