



**DELTA CITY COUNCIL  
REGULAR CITY COUNCIL MEETING**

Thursday, February 1, 2018  
Delta City Municipal Complex Council Chambers  
76 North 200 West  
Delta, Utah 84624-9440

**PRESENT**

Kiley J. Chase, Mayor Pro Tempore  
Robert W. Banks, Council Member

J. Travis Keel, Council Member  
Nicholas W. Killpack, Council Member

**ABSENT**

John W. Niles, Mayor  
Betty Jo Western, Council Member

**ADDITIONALLY PRESENT**

Gregory J. Schafer, Admin. Officer/Recorder  
Todd F. Anderson, City Attorney  
Dent R. Kirkland, Public Works Director  
Travis L. Stanworth, Asst. Public Works Dir.

Lynn B. Ashby, Fire Chief  
Sam Jacobson, Chronicle-Progress, L.L.C.  
Patricia A. Ashby, Delta Citizen  
Adam Richins, Millard Co. Building Inspector

Mayor Pro Tempore Chase called the meeting to order at 7:04 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Municipal Complex, on the Utah Public Notice website, the Delta City website and had been provided to the Millard County Chronicle-Progress, L.L.C., and to each member of the City Council at least two days prior to the meeting. Mayor Pro Tempore Chase conducted roll call, offered the opening remarks, and led those in attendance in the Pledge of Allegiance.

**MINUTES**

The minutes of the Regular City Council Meeting held January 18, 2018 were presented for approval. Council Member Banks MOVED to adopt the minutes of the Regular City Council Meeting held January 18, 2018 as presented. The motion was SECONDED by Council Member Keel. Mayor Pro Tempore Chase asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Killpack in favor and Council Member Western absent.

**ACCOUNTS PAYABLE**

The Council reviewed the accounts payable, payroll and electronic transactions for the period ending February 1, 2018 in the amount of \$101,296.96. Council Member Keel MOVED to approve the payments disbursed dated February 1, 2018 in the amount of \$101,296.96. The motion was

SECONDED by Council Member Killpack. Mayor Pro Tempore Chase asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Killpack in favor and Council Member Western absent.

**PUBLIC COMMENT PERIOD**

There was no public comment.

**BUSINESS**

**Calendar Year 2017 Annual Report and Election Results**

Fire Chief Lynn Ashby informed the Council upon the results of the annual Fire Department elections and the duties of each elected position. The election results were to re-elect Lynn Ashby as Fire Chief, Travis Stanworth as Assistant Fire Chief (public education), Bryan Christensen as Captain (departmental training, certifications), Jared Poulsen as Lieutenant (equipment maintenance), and Richard Bublitz as Secretary (maintains records, grant applications, etc.). Fire Chief Ashby informed the Council that the Fire Department is going to concentrate some of their efforts to seek grant monies to assist with the replacement of their self-contained breathing apparatus equipment as they are very expensive, approximately \$7,000.00 each. Fire Chief Ashby reviewed some of the additional goals of their department is a continued emphasis on training for its members, bringing all Firefighters I and II up to national standards, especially on getting members further trained in hazardous materials handling, etc. He desires to get at least three members certified as hazardous materials technicians. Currently the nearest such trained are at the Intermountain Power Plant (IPP). Ashby also noted the consideration of constructing another wildland fire-fighting truck like the one they already had built. Mr. Ashby also noted that he, Mr. Schafer and Mayor Niles agreed to place a request for funding with the Permanent Community Impact Fund Board (PCIFB), in an upcoming meeting with the Six County Association of Governments (SCAOG) for a platform truck so that larger structure fires can be more readily fought. Mayor Pro Tempore Chase and Council Members expressed their appreciation for the volunteer work that the fire department does in protecting our community and the surrounding area. Council Member Banks MOVED to approve the officers elected for the fire department with Lynn Ashby as Fire Chief, Travis Stanworth as Assistant Fire Chief, Bryan Christensen as Captain, Jared Poulsen as Lieutenant and Richard Bublitz as Secretary. The motion was SECONDED by Council Member Keel. Mayor Pro Tempore Chase asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Killpack in favor and Council Member Western absent.

**Designate Removable Fixtures in Old DI Property as Surplus**

Public Works Director Kirkland informed the Council that he and Mayor Niles had gone through the old Deseret Industries (DI) structure and out-buildings too, and that they had decided that the best way to handle the gradual tearing down of the property would be to open it up to the public to see if there was any interest in any of the items inside to be sold by us as surplus. Public

Works Director Kirkland informed the Council that they would like to advertise the surplus for a couple weeks, open the property up for an afternoon for the public to come view it, and then open and reward bids later. Public Works Director Kirkland stated that he did not think that there was much that would be purchased as surplus, but if anything was sold, it might help offset the cost of tearing down the building. There was some discussion about what would be surplus-able without making it an unsecured structure. Council Member Keel MOVED to designate the old DI building and any part of the structure that the Public Works Director designates as removable fixtures as surplus. The motion was SECONDED by Council Member Killpack. Mayor Pro Tempore Chase asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Killpack in favor and Council Member Western absent.

#### **Resolution 18-418: Emergency Operations Plan 2018**

Assistant Public Works Director Stanworth informed the Council that this was the first update to our Emergency Operation Plan since 2006. Assistant Public Works Director Stanworth asked if there were any suggested changes and explained why having an Emergency Operation Plan in place is important. There was a discussion about the role of the Emergency Manager in the City and the Emergency Operation Plan. Attorney Anderson suggested we return to the next meeting a resolution to designate the person within the City to act as our Emergency Manager. Council Member Banks MOVED to approve Resolution 18-418, the Emergency Operations Plan for 2018. The motion was SECONDED by Council Member Keel. Mayor Pro Tempore Chase asked if there were any questions or comments regarding the motion. There being none, he conducted a roll call. The motion passed with Council Member Banks, Council Member Keel, Council Member Killpack in favor and Council Member Western absent.

#### **Public Works Activities**

Public Works Director Dent Kirkland reviewed the activities that the Public Works Department had undertaken since the last meeting. While plowing snow one of the plow blades threw up a rock and broke a private citizen's truck window. The citizen was asked to get an estimate for its replacement. Kirkland also explained how a water leak within the Gardner Well pump house had caused the drywall ceiling to become saturated and fell to the floor. The crew also had to remove and dry out the variable frequency drive. Kirkland learned that such a drive cannot be readily replaced by simply placing an order. However, this component piece of our culinary water system is critical, and since both of our wells use the same unit, he reported that he was going to acquire a refurbished unit to be within our parts inventory in the event of the failure of either currently in use. Mr. Kirkland also said that lights at the airport and within the City offices parking lot were serviced and that shelving units were installed at the request of Library Director Greathouse. Mayor Pro Tempore Chase asked if it would be likely that the City would need to eventually enforce water-use restrictions if the current water usage trends continue in the City. Public Works Director Kirkland stated that he does not think it will affect the City extensively within the next several years, but felt it would be wise to further extensively educating our public about the wise use of our water. Kirkland noted that we will eventually need to act in some way regarding conservation, for, as an example, one day alone in this last summer we consumed over three-

million gallons of water. Discussion was held on ways in which to best educate the public we serve. It was noted that there are some State of Utah resources we could utilize in public education. There was discussion about meeting with the Millard County School District about water conversation since they are a large-quantity consumer within our system.

**Other Business**

Mayor Pro Tempore Chase asked if there were any comments, questions or other items to be discussed, there were none. Council Member Keel MOVED to adjourn the City Council meeting. The motion was SECONDED by Council Member Banks. Mayor Pro Tempore Chase asked if there were any questions or comments regarding the motion. There being none, he conducted a roll call. The motion passed with Council Member Banks, Council Member Keel, Council Member Killpack in favor and Council Member Western absent.

The meeting was adjourned at 7:39 p.m.



---

**KILEY JAY CHASE  
MAYOR PRO TEMPORE**

---

**GREGORY JAY SCHAFFER, MMC  
ADMINISTRATIVE OFFICER/RECORDER**

**MINUTES APPROVED: 02/15/2018**