



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Wednesday, March 6, 2019
Delta City Municipal Complex Council Chambers
76 North 200 West
Delta, Utah 84624-9440

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3 **PRESENT**

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| 4 John W. Niles, Mayor | 8 Nicholas W. Killpack, Council Member |
| 5 Robert W. Banks, Council Member | 9 Betty Jo Western, Council Member |
| 6 Brett C. Bunker, Council Member | |
| 7 Kiley J. Chase, Council Member | |

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11 **OTHERS PRESENT**

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| 12 Sherri Westbrook, City Recorder | 17 Michelle Lovejoy, Head Librarian |
| 13 Todd F. Anderson, City Attorney | 18 Sam Jacobson, Chronicle-Progress, LLC |
| 14 Dent R. Kirkland, Public Works Director | 19 Robert Worley, Sunrise Engineering, Inc. |
| 15 Jody T. Anderson, City Treasurer | 20 Jesse Ralphs, Sunrise Engineering, Inc. |
| 16 Bridgette King, Administrative Assistant | |

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Municipal Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and to each member of the City Council at least 24 hours prior to the meeting. Mayor Niles conducted roll call. Mayor John W. Niles offered the opening remarks and then led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the Regular City Council Meeting held February 6, 2019 were presented for approval. Council Member Banks MOVED to adopt the minutes of the Regular City Council Meeting held February 6, 2019. The motion was SECONDED by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, payroll and electronic transactions for the period ending March 6, 2019 in the amount of \$158,863.75. Council Member Western MOVED to approve the disbursed payments dated March 6, 2019 in the amount of \$158,863.75. The motion

was **SECONDED** by Council Member Robert Banks. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

PUBLIC COMMENT PERIOD

There was no public comment. Mayor Niles presented a plaque to Mr. Wes Duncan for his years of service on the Planning & Zoning Commission. Mayor Niles and the Planning & Zoning Commission members thanked Mr. Wes Duncan for his service.

BUSINESS

Appointment of City Recorder

City Treasurer Jody Anderson administered the Oath of Office to City Recorder Sherri Westbrook.

Sunrise Engineering, Robert Worley

Robert Worley addressed the council and noted that he and Jesse Ralphs attended a previous council meeting and spoke about a draft copy of a Wastewater Master Plan. He left several copies of the draft at the prior meeting. He asked the Council if they had any questions or concerns about the plan. Council Member Killpack stated that he felt the council members overall concern with the plan is the cost. He thanked Sunrise for the data that they have prepared and presented. He suggested possibly scaling the project down so that it could be more manageable for the city. He stated that he likes the idea of the cleaning and camera process and the city would like to find a way to get that done this summer. This would give them an idea of the scope of things that need to be done and what are priority issues. Council Member Killpack asked several questions about the work that is being proposed. After much discussion, it was decided that priority areas need to be identified and a funding plan/rate increase needs to be in place so that these plans can move forward. Sunrise Engineering Inc. will take the Council's concerns into consideration when moving ahead on this draft.

Olcott Subdivision

Council Member Western explained that Melanie Olcott presented a plat map to the Planning & Zoning. The Planning & Zoning Commission required her to install sidewalks and with that request being satisfied, they recommended the subdivision for approval by the City Council. Council Member Bunker **MOVED** to accept the recommendation of the Planning & Zoning Commission to approve the Olcott Subdivision as long as the sidewalk is either bonded or completed. The motion was **SECONDED** by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the

motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

4th of July Theme

Treasurer Jody Anderson informed the council that the suggested theme for the 4th of July is “We the People”. Council Member Killpack **MOVED** to approve the 4th of July theme of “We the People” for the 2019 Delta City 4th of July Celebration. The motion was **SECONDED** by Council Member Bunker. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

Bid Awards for Carpet and Paint

Public Works Director Dent Kirkland presented the bids for paint and carpet for the city complex. He explained that there was only one bid received for the paint by Ashby Custom Painting. The paint bid from Ashby’s Painting came in at \$11,811.00. There were only two carpet bids that came in on time and one came in a day late. Tolley’s Carpets only submitted a bid for material only, no labor. The low bid was from Certified Sales for a total of \$77,389.00. The total cost for paint and carpet is a little more than what was expected. He stated that it could be split and done at separate times but that would involve another bid process. He recommended that the bids be awarded to Certified Sales and Ashby’s Painting to get the project done. The last bid was from Spectra for the carpet and tile was \$110,044.00. This bid was the one that was a day late. The material cost was close, but the labor cost was approximately \$40,000.00 more than the bid from Certified Sales. Public Works Director Dent Kirkland stated there is some money available in the City Hall Buildings M & R that could be used for this and there would be a transfer from another account to get the rest from. Council Member Chase **MOVED** to approve the awarding of the paint and carpet bids. For carpet to Certified Sales in the amount of \$77,389.40 and for the paint to Ashby’s in the amount of \$11,811.00. Council Member Killpack **SECONDED**. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

Utility Vehicle Purchase for Park

Public Works Director Dent Kirkland explained that a utility vehicle was budgeted in this year’s budget for the park. The amount budgeted for a new utility vehicle is \$15,000.00. Dearden Equipment will give the city the state contract price. The bid is for \$13,772.49 for a Polaris similar

to what the county uses. Council Member Chase MOVED to purchase a utility vehicle for the park from Dearden Equipment. A 2019 Polaris Ranger in the amount of \$13,772.49. Council Member Bunker SECONDED.

Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

Resolution 19-432 Approving Wage Increase for Employee Probation Completion

Mayor Niles explained that Zach Harris has been employed long enough and he did get his CDL and has had it for a while now. A proposed increase for his wage is \$1.00 to \$19.00. Kelsie Scott, Assistant Librarian, a proposed increase of \$.85 by Head Librarian Michelle Lovejoy and Triniti Bond a proposed increase of \$.50. Council Member Killpack MOVED to adopt Resolution 19-432 increasing the wages for employees who have completed probation. Zach Harris by \$1.00 to \$19.00 and Kelsie Scott and Triniti Bond as listed to \$9.85 and \$9.50 respectively. Council Member Western SECONDED. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he conducted a roll call. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

Ordinance 19-278 To Codify Delta City Ordinances

City Attorney Todd F. Anderson presented Ordinance 19-278. He explained that this process has been in the works for a long time. The city ordinances have all been codified into a searchable city code. He explained that going forward, each time an ordinance is passed it will be sent to Sterling Codifiers and they will then update the online code to reflect the new ordinance changes. There will now be an updated numbering system for the city code. Council Member Betty Western MOVED to approve Ordinance 19-278 to codify Delta City Ordinances. Council Member Killpack SECONDED. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he conducted a roll call. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

Public Works Updates

Public Works Director Dent Kirkland informed the Council that they have been trying to get some crack sealing done but haven't been able to get much done. In the mean time they have been working on a kitchenette at the airport. One of the big things done recently is that they have pulled the Ridgetop Well and had it looked at with the camera. It does not look good. There is a buildup on the screens that is blocking off probably about 50% of the flow at the Ridgetop Well. Rhodes pulled the pump and Public Works Director Kirkland had them send him some prices. It

will be somewhere between \$30,000.00 - \$50,000.00 to clean it. They will use some brushes to clean the screens and part of the big cost will be that when they are done they will inject a chemical that will go on those screens. If they don't do that then the scale buildup will come back twice as fast. Public Works Director Kirkland stated that last week he and about half of the public works crew went to Rural Water Conference and got some more training in. He also explained that they have started work on the bridge at 450 S and 600 E by White Sage. An excavator was hired to break out the bridge because it was so big. IPP is going to bring in two cranes to set the pieces for the city. It is scheduled for next Tuesday to set those four pieces. Public Works Director Kirkland also informed the Council that there were some minor flooding issues with all the rain that occurred. Council Member Betty Jo Western also stated that she had been approached by some concerned business owners on Main Street about the water and snow melt draining under their businesses and causing issues with their floors. Public Works Director Dent Kirkland advised Council Member Western to have the concerned business owners contact the city and have it investigated.


Other Business

Mayor Niles informed the Council that he spoke with the owner of the ShopKo building and he is interested in selling the building and he asked if anyone had any ideas of someone that would want the property. The owner stated they would be willing to take approximately one quarter of the price that they have put into the property. He also asked that the Sheriff's Department patrol the building to watch for any vandalism.


Council Member Western MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Bunker. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, Council Member Killpack, and Council Member Western in favor.

The meeting was adjourned at 8:34 p.m.





JOHN WESLEY NILES
MAYOR



SHERRI WESTBROOK
CITY RECORDER

MINUTES APPROVED: 03/20/2019