



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Thursday, March 16, 2017
Delta City Building Council Chambers
76 North 200 West
Delta, Utah

PRESENT

Robert Banks, Council Member
Gayle Bunker, Mayor
Kiley Chase, Council Member (arrived at 7:31 p.m.)
Travis Keel, Council Member
John Niles, Council Member
Betty Jo Western, Council Member

ALSO PRESENT

Dent Kirkland, Public Works Director	Mandi Kirkland, Delta Resident
Travis Stanworth, Asst. Public Works Director	David Johnson, Delta Resident
Lora Fitch, Deputy Recorder	Cameron Curtis, Boy Scout
Todd Anderson, City Attorney	Sam Jacobson, Chronicle-Progress
Randy Morris, City Employee	Howard Western, Sound Unlimited

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting. Mayor Bunker led a role call. Council Member Banks offered the opening remarks. Mayor Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the Regular City Council Meeting held March 2, 2017 were presented for approval. Council Member Banks asked that the wording for the sentence on line 92 be clarified. Council Member Keel MOVED to adopt the minutes of the Regular City Council Meeting held March 2, 2017 as corrected. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Chase being absent.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable for the period ending March 16, 2017 in the amount of \$187,519.63 including payroll and electronic transactions. There was a discussion about a transaction. Council Member Western MOVED to approve the accounts payable for March 16, 2017 in the amount of \$187,519.63 including electronic transactions and payroll. The motion was SECONDED by Council Member Banks. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Chase being absent.

PUBLIC COMMENT PERIOD

There was no public comment.

BUSINESS

Committee for the Restoration of Van's Hall

Mayor Bunker reviewed the history of Van's Hall and that there has been a committee to improve Van's Hall in the past. Mayor Bunker continued that the Historical Society has gotten a \$10,000.00 grant to have a study performed to determine what will need to be done with the Van's Hall building to bring it up to code and be useable. The Delta Historical Society will need a committee as a requirement of the grant. Mayor Bunker stated that the Ordinance 85-92 was passed back in 1992 established a committee for restoring historical buildings and that the Ordinance is still valid, but would need five members approved for the Committee. Mayor Bunker said that he had received a letter from the Historical Society and they had asked that Keith Griffiths, Val Christofferson, and Bonnie Shamo be approved for a two-year term on the Committee and Laurie Griffiths and Kevin Chapman for 5 year terms. Mayor Bunker stated that the date of the Committee terms would start on April 1, 2017. There was a discussion about the terms of the grant and where the required 50% match of grant funds would come from. Mayor Bunker stated that the Historical Society would need to come up with it and might be hoping for financial help from the City. Council Member Keel noted that he doesn't think that it is in the best interest of the City to pay for the restoration of a building that is not for the City. Council Member Banks pointed out that it would probably require an enormous amount of money to make the building structurally sound. Council member Western commented that she felt it would be good to approve the Historic Preservation Commission and see the building assessed and that the Commission was for more than just Van's Hall. Council Member Western MOVED to approve the appointment of Keith Griffiths, Val Christofferson, and Bonnie Shamo for two-year terms and Laurie Griffiths, and Kevin Chapman for five-year terms for the Historic Preservation Committee. The motion was SECONDED by Council Member Niles. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Chase being absent.

Water Rates for the Fill Station

Public Works Director Kirkland informed the Council that there have been inquiries about the rates of the fill station and if existing customers, who have a utility account, can get a reduced rate for water if they must use the fill station. Public Works Director Kirkland stated that he wasn't entirely sure how it could be regulated if the rates were reduced for those accounts. There was a discussion regarding circumstances in which this issue has been encountered and it was brought up that the fees for the fill station are for the recoup of money spent on it and a payment for the convenience of the fill station. The maintenance on the fill station was discussed. Council Members agreed that the rates that are in place are reasonable. Council Member Keel MOVED to keep the fill station rates as they are. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Chase abstaining from voting since he wasn't present for most of the discussion.

Purchase of a Skid Steer Loader

Public Works Director Kirkland informed the Council that he is wanting to trade in the skid steer loader that the City currently has and purchase a new one. The trade in value of the City's skid steer loader is \$16,600.00 and the price of the new one is \$41,979.00 with a \$25,379.00 difference. Public Works Director Kirkland stated that he would not like to renew the lease contract on one of the City's backhoes. Public Works Director reviewed his reasons for purchasing rather than leasing a skid steer and informed them that in the budget there is a line item for equipment upgrades that would be able to cover the skid steer. There was a discussion about what the skid steer is used for and Code Enforcement Officer Kirkland informed the Council that it is one of the top four pieces of equipment that the City uses. Council Member Banks asked if the equipment would be insured. Code Enforcement Officer Kirkland told him that it would be. Council Member Western asked if the City would get more money out of selling the skid steer rather than trading it in. Public Works Director Kirkland said he wasn't certain, but didn't think that there would be much of a difference. Council Member Keel MOVED to approve the purchase of the caterpillar model 246D skid steer in the amount of \$41,979.00 with the stipulation that the old skid steer is traded in for \$16,600 for a difference of \$25,379.00 and not renew the lease on the backhoe. The motion was SECONDED by Council Member Niles. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor.

Public Works Director Kirkland informed the Council that he would like to purchase an equipment hauling trailer. City Attorney Anderson asked if it was through a state contract. Public Works Director Kirkland informed them that he had received bids for it and the winning bid was for \$5,800.00. He continued that he would like to purchase a tilt-deck trailer to haul the mini-excavator and skid steer. Public Works Director Kirkland stated that the City is currently using a car-hauler and not made to haul around heavy equipment. Council Member Chase MOVED to approve the purchase of the tilt lo pro trailer from

Overson's Equipment for \$5,800.00 subject to ratification at the next meeting. The motion was SECONDED by Council Member Keel. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor.

Awarding of RFP for Camera Systems for City and Fire Station

Public Works Director Kirkland informed the Council that he, Asst. Public Works Director Stanworth, and Fire Chief Lynn Ashby had spent many hours looking over the three bids that they had received for the camera systems and they felt that Sentinel Systems best fit everyone's needs and budgets. Council Member Chase asked what size of budget the City had for the camera systems. Public Works Director Kirkland stated that he has \$20,000.00 and the fire station has roughly \$40,000.00. Public Works Director Kirkland stated that there had been a problem with the bid for Intermountain Media Systems' Bid with a double submission of one of their bids, they had sent the correct paperwork for it but it was late and he was wondering if that would disqualify them. Council member Chase told the Council that he had had someone who was in the business and was familiar enough with it and asked him to review the bids. Council Member Chase stated that one thing that they had looked at for continued maintenance and that Intermountain Media seemed to be the one with the least amount of future maintenance out of the three. Public Works Director Kirkland stated that he had checked out the references and for sentinel and had received great reviews, for Intermountain Media he hadn't been able to get responses, and for Sound Unlimited had gotten great reviews. Public Works Director stated that Sound Unlimited looked great, but would not fit in his budget. Council Member Niles said that quality and budget needed to be balanced. City Attorney read the factors that would be taken into consideration and the percentages that were weighted to them in the RFP. Council Member Western stated that she had a conflict of interest with one of the companies, but would like to review what she had researched regarding the bids. Council Member Western reviewed features of the bids that she thought should be noted and split the systems out and compared prices for individual aspects of the bids. Mayor Bunker stated that cost is going to be one of the biggest factors and the system needs to be user-friendly. Council Member Keel asked what the bids would total in cost. Public Works Director Kirkland had the cost for Intermountain Media Systems at \$45,940.29 before the error and Council Member Niles said that it would be corrected to \$47,552.00. Public Works Director Kirkland stated that the total for Sound Unlimited is \$112,74.10 and the total cost for Sentinel Systems was \$43,447.05. Public Works Director Kirkland stated that both he and Fire Chief Ashby had tried to make Sound Unlimited's bid work for them, but Fire Chief Ashby could only remove so much for the fire station and there was very little that could be done to make the bid more budget-friendly on the City's part. Public Works Director stated that the other two bids were very close cost-wise, but the system from Sentinel Systems gave the option to have a server at both the City and the Fire Station and that Fire Chief Ashby was wanting to have control over the fire station's part of the surveillance system. Council Member Keel stated that he thought that the lower maintenance and easier system of Intermountain Media would probably be better. Council Member Chase stated that the person he had talked to about systems thought the additional servers would make it more complicated, but if the Fire Department wasn't to be able to have their system on their own server then they might need to go with Sentinel

Systems. Asst. Public Works Director Stanworth reviewed some of the features that the Fire Department was interested in with having their own server. Council member Niles stated that he was impressed with all the bids, but believes the City needs to stay with what they can afford. Council Member Niles MOVED to accept Sentinel System's bid since they are most in line with the budget for the camera system and audio visual equipment. The motion was SECONDED by Council Member Banks. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Chase, Council Member Keel, and Council Member Niles in favor, and Council Member Western abstaining from voting due to conflict of interest.

Public Works Update

Public Works Director Kirkland stated that the Public Works Department has gotten the ridgetop water tank cleaned out and back online. He added that the Public Works Department has been out crack-sealing roads, fixing a roof out at the airport, and working on getting the parks cleaned up. Public Works Director Kirkland said that he was considering having the next Planning and Zoning meeting on the first Thursday of April rather than the second since the City Council would not be having a meeting that week and the second week of April is Spring Break so it might be hard to get people to attend the meeting.

Council member Chase said that there were people out near the cemetery that were having problems with sand blowing into their yards from neighboring property and they were wondering if there was anything that the property owner was responsible to do about it. There was a discussion about it and noted that it would be a private action.

Public Works Director stated that he and the Mayor had been discussing CIB grants. Public Works Director Kirkland informed the Council that the CIB had had them do a priority list and his thought is that infrastructure should be the main priority and needs work. He asked if the Council would be willing to back his plan of trying to get the CIB to help with a sewer master plan and lining the sewer lines under Main Street. Public Works Director Kirkland stated that he was asking for \$120,000.00 with 60% of it as a grant and 40% of it as a loan. The Council voiced their approval.

OTHER BUSINESS

Council Member Keel asked about the building that would be housing the antique fire station on the side of the fire station. There was a discussion about the price and where the fire station was at progress-wise.

Mayor Bunker informed the Council that City Recorder Schafer wants to know if they had come to a decision about the phones. City Recorder Schafer had checked and the City is not responsible for the phones in the Sheriff's Office and would like to go to the new phone system because there are so many problems with the current one. Public Works Director Kirkland told the Council that the Mitel system has never worked at the shop and the local frontier office does not know enough about the system to fix the phones. Public Works Director Kirkland said that he is in favor of changing the phone system because he would like to have working phones at the shop. There was a discussion about the phone systems and the contract we have with Frontier.

Mayor Bunker asked if the Council would like to use a vote-by-mail only system for the upcoming elections. The Council agreed that they would prefer people come in to the office to vote rather than do it by mail.

Mayor Bunker informed the Council that the stress balls for the parade have arrived. Mayor Bunker asked if anyone had come up with ideas for Grand Marshall. There was a discussion about potential Grand Marshalls.

Mayor Bunker asked if there were any comments, questions, or other items to be discussed, there were none. Council Member Keel MOVED to adjourn the City Council meeting. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Chase, Council Member Keel, Council Member Niles, and Council Member Western in favor.

The meeting was adjourned at 8:57 p.m.

GAYLE K. BUNKER, Mayor

Minutes Approved:

LORA ARIANNE FITCH, Deputy Recorder