



**DELTA CITY COUNCIL  
REGULAR CITY COUNCIL MEETING**

Thursday, August 16, 2018  
Delta City Municipal Complex Council Chambers  
76 North 200 West  
Delta, Utah 84624-9440

**PRESENT**

John W. Niles, Mayor  
Robert W. Banks, Council Member (Present  
via phone for interviews)

Kiley J. Chase, Council Member  
Nicholas W. Killpack, Council Member  
Betty Jo Western, Council Member

**OTHERS PRESENT**

Bridgette D. King, Administrative Assistant  
Todd F. Anderson, City Attorney  
Dent R. Kirkland, Public Works Director  
Jody T. Anderson, City Treasurer  
Stetson J. Henrie, Public Works Operator III  
Rebecca G. Peterson, Parks Maint. Assistant  
Sam Jacobson, Chronicle-Progress, LLC

Brett C. Bunker, Delta Citizen  
Joy Partridge, Delta Citizen  
Angie Young, Delta Citizen  
Randy L. Riding, Delta Citizen  
Bill Frazier, Delta Citizen  
Sue Peterson, Delta Citizen  
Derek H. Curtis, Delta Citizen

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Municipal Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and to each member of the City Council at least two days prior to the meeting. Mayor Niles conducted roll call. Council Member Killpack offered the opening remarks and then Mayor Niles led those in attendance in the Pledge of Allegiance.

**MINUTES**

The minutes of the Regular City Council Meeting held August 2, 2018 were presented for approval. Council Member Chase MOVED to adopt the minutes of the Regular City Council Meeting held August 2, 2018 as presented. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Killpack and Council Member Western in favor and Council Member Banks absent.

**ACCOUNTS PAYABLE**

The Council reviewed the accounts payable, payroll and electronic transactions for the period ending August 16, 2018 in the amount of \$101,326.02. Council Member Western MOVED to approve the payments disbursed dated August 16, 2018 in the amount of \$101,326.02. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any

questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Killpack and Council Member Western in favor and Council Member Banks absent.

#### **PUBLIC COMMENT PERIOD**

There was no public commentary offered.

#### **BUSINESS**

##### **Updated Utility Application Program**

City Treasurer Jody Anderson informed the Council that there have been a lot of improvements made in maintaining utility account customer information, but that there are still many older accounts of existing customers whose information is outdated. City Treasurer Anderson proposed that the City offer an incentive for existing customers with accounts greater than two years of age to complete and remit an updated utility service application form and would in turn receive a five-dollar credit applied toward their account(s). Treasurer Anderson continued that the receipt of updated information would be beneficial to have for emergency purposes, liability situations, and for sending delinquent accounts to the entity we use for collections. It was noted, as an example, that Payson City and a few other municipalities have offered an incentive to update utility accounts with success. Council Member Chase asked how Anderson would go about soliciting the information for the application updating program. Anderson stated that she would like to include it with the mailing of the monthly utility billings and place the application on the back side of the monthly City newsletter. Mayor Niles informed the Council that during the previous week, attempts were made to reach a delinquent customer via three different telephone numbers on record of which none were current. Treasurer Anderson added that when many of our utility accounts had been set up initially, electronic mail was not yet commonplace, and many have likely had provider changes, and further noted that some people still do not use electronic mail. Council Member Western asked Ms. Anderson what she perceived to be the timeframe for this data updating project. The Treasurer suggested this to be an ongoing endeavor and that whenever an account application information has surpassed two years since last submission, the account holder would qualify for another credit if another updated service application is presented. Were this to be only a one-time proposal, utility account ownership data would begin to become outdated again over the passage of time. Council Member Western **MOVED** to approve the Updated Utility Application Program as presented by City Treasurer Anderson. The motion was **SECONDED** by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Killpack and Council Member Western in favor and Council Member Banks absent.

##### **City Council Vacancy Applicant Interviews**

Council Member Banks was contacted and able to participate electronically with the Mayor and Council Members via a conference phone speaker. Mayor Niles informed those present that all

the eligible Council Member appointee applicants would be given two minutes to introduce themselves, indicate where they are from, state how long they have lived in Delta, ask them to indicate what they perceive Delta City does well, and where improvement could be made in our community. Thereafter, two questions would be drawn at random and one minute will be provided to answer each, and thereafter, two minutes will be allotted for the providing of a closing statement to the Council. Mayor Niles indicated to the applicants that their presentation order was determined by an electronic list randomizer, and that the order would be as follows: Randy Riding, Brett Bunker, Derek Curtis and Sue Peterson. Each of the Council applicants addressed the Council and answered questions asked of them through the process described herein. Each of the Council Members completed their scoring templates and provided their votes for tallying to Administrative Assistant Bridgette King and City Treasurer Jody Anderson. Note that Council Member Banks provided his vote via a text message. Thereafter, Mayor Niles presented the results to those present in that Brett Bunker had received the majority vote and thus would serve the remaining term of former Council Member J. Travis Keel who resigned and no longer resides within Delta City proper. Mr. Bunker's appointment will expire on the first Monday in January 2020. Council Member Chase MOVED to appoint Brett Bunker to the City Council to fill the duration of former Council Member J. Travis Keel's vacated term. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Chase, Council Member Killpack and Council Member Western in favor and Council Member Banks absent.

City Attorney Anderson, as a notary public, administered the Oath of Office to Brett Bunker.

#### **Public Works Activities**

Public Works Director Dent Kirkland informed the City Council that in the interim time since the last Council Meeting the Public Works Department had been chip sealing roads and making repairs to items identified in a sanitary survey.

Public Works Director Kirkland stated that the City had received back an independent fee estimate that Armstrong Consultants, Inc. had prepared, and the estimate result was \$20,000.00 lower than what the Airport Development Group, Inc. (ADG), had estimated the cost for the proposed services to be. Since the independent fee estimate and ADG's were within ten-percent, it was not necessary to solicit another bid. The City is scheduled to place the necessary advertisements to solicit bids for airport improvements in November and hopeful to begin construction in the spring of calendar 2019.

Director Kirkland offered his opinion to the Council that the loss of an employee is costly to the City. Kirkland suggested to the Council that the City is not offering competitive wages. The employees have been told for a while that Delta City was one of the very few that still payed all the health insurance and, after talking with some other Cities, that does not appear to be the case. Director Kirkland continued that the employees are now being charged for a portion of their health insurance and that government jobs used to be perceived as attractive for the benefits,

but the benefits are no longer as great as they once were, that retirement pensions for new personnel are no longer as good, and that the pay is not competitive. Director Kirkland stated that he has had an employment application published and open to the public for two weeks and has only had four applicants thus far. Kirkland stated that he is hoping to have interviewed applicants before the next meeting, but he does not even have a starting point for a pay scale for the applicants and he would like to know what he can offer them. Council Member Chase noted that it is not something that he thought could just be figured out that night and recommended that Public Works Director Kirkland sit down with the Mayor and discuss the matter in advance of the upcoming interviews. Council Member Chase stated that the Council should have a work session and put together a pay scale. Council Member Western agreed that a work session should be held for the pay scale as well as the balance of the Council.

Public Works Director Kirkland stated that the municipal airport courtesy (shuttle) cars have been getting used already.


**Other Business**


The Council thanked Council Member Western for her devotion to the Millard County Fair's success.

Council Member Western MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Bunker, Council Member Chase, Council Member Killpack and Council Member Western in favor and Council Member Banks absent.

The meeting was adjourned at 8:10 p.m.



  
\_\_\_\_\_  
JOHN WESLEY NILES  
MAYOR

  
\_\_\_\_\_  
LORA A. FITCH  
DEPUTY RECORDER

MINUTES APPROVED: 09/20/2018