



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Wednesday, January 2, 2019
Delta City Municipal Complex Council Chambers
76 North 200 West
Delta, Utah 84624-9440

PRESENT

John W. Niles, Mayor
Robert W. Banks, Council Member
Brett C. Bunker, Council Member

Kiley J. Chase, Council Member
Nicholas W. Killpack, Council Member

ABSENT

Betty Jo Western, Council Member

OTHERS PRESENT

Lora A. Fitch, Deputy Recorder
Todd F. Anderson, City Attorney
Dent R. Kirkland, Public Works Director
Bridgette D. King, Administrative Assistant

Jody T. Anderson, City Treasurer
Michelle Lovejoy, Head Librarian
Sam Jacobson, Chronicle-Progress, LLC
Sue Peterson, Delta Citizen

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Municipal Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and to each member of the City Council at least two days prior to the meeting. Mayor Niles conducted roll call. Council Member Banks offered the opening remarks and then Mayor Niles led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the Regular City Council Meeting held December 5, 2018 were presented for approval. Grammatical errors were noted on 74, 78, and 87. Council Member Banks MOVED to adopt the minutes of the Regular City Council Meeting held December 5, 2018 with the noted corrections. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

The minutes of the Personnel Policy Work Session held December 5, 2018 were presented for approval. Council Member Banks MOVED to adopt the minutes of the Personnel Policy Work Session held December 5, 2018 as presented. The motion was SECONDED by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

The minutes of the Personnel Policy Work Session held December 12, 2018 were presented for approval. Council Member Chase MOVED to adopt the minutes of the Personnel Policy Work Session held December 12, 2018 as presented. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, payroll and electronic transactions for the period ending January 2, 2019 in the amount of \$137,667.14. There were some questions seeking clarification for a few of the transactions. Council Member Banks MOVED to approve the payments disbursed dated January 2, 2019 in the amount of \$137,667.14. The motion was SECONDED by Council Member Bunker. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

PUBLIC COMMENT PERIOD

There was no public comment.

BUSINESS

Parameters for Setting up a Little Free Pantry

Jackie Nielson was not present to discuss item number 1 and it was moved to the next meeting.

Open and Public Meetings Act Training

Deputy Recorder Fitch reviewed that the state requires annual training in the Open and Public Meetings Act and asked if the Council had any questions. Deputy Recorder Fitch recommended that the Council Members also watch the video that the Land Use Academy of Utah presented by Dave Church. Council Member Banks asked that the web link for it be sent out to all of the Council Members. Deputy Recorder Fitch stated that she would email it out.

Planning and Zoning Commission Appointments

Mayor Niles informed the Council that Planning and Zoning Commission Member Alan Johnson's Commission term was expiring in February and that Commission Member Johnson was not interested in renewing the term. Mayor Niles stated that Chad Droubay had indicated that he was interested in being on the Commission and asked that the Council be willing to approve him. Council Member Bunker **MOVED** to approve Chad Droubay as a Commission Member for the Planning and Zoning Commission. Council Member Killpack **SECONDED** the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

Mayor Niles informed the Council that Planning and Zoning Commission Member Duncan's Commission term was expiring in February and that he would like to continue to be on the Commission. Council Member Killpack **MOVED** to approve Wes Duncan's reappointment as a Commission Member for the Planning and Zoning Commission. Council Member Bunker **SECONDED** the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

Public Works Updates

Public Works Director Dent Kirkland informed the Council that in the interim since the last meeting the Public Works Department has worked on crack sealing roads, working on the sewer lagoons, and sanding some road intersections. Public Works Director Kirkland stated that they had not issued any parking violations, but definitely could have the day after Christmas. Public Works Director Kirkland encouraged everyone to attend the General Plan meeting on the upcoming Wednesday. Public Works Director Kirkland stated that he had been speaking with the airport engineer and they were not certain how the federal government shutdown was going to affect the airport improvements process and a letter had been submitted to the Federal Aviation Agency. There was a discussion about how delays may affect the airport improvements. Council Member Chase asked if there had been any response regarding the railroad crossing repairs. Public Works Director Kirkland informed the Council that he was in contact with someone new, but hadn't gotten any information yet. Council Member Killpack asked about the bridge over the canal. Public Works Director Kirkland informed them that the city would probably buy a box culvert, but it would take time for it to be built and a crane would be needed to help move the culverts.

Other Business


Mayor Niles asked the Council if they had any objections to having Gregory Schafer work with and train the City staff to reconcile bank statements until his replacement could be found and trained. Council Member Killpack suggested having all of the City staff put together task lists for what duties they perform so that all the tasks are clear when the jobs are restructured. Mayor

Niles and Council Members decided to have a meeting to discuss current staff positions and duties on Wednesday January 9 at 5:00 p.m.


Council Member Bunker MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Bunker, Council Member Chase, and Council Member Killpack in favor and Council Member Western absent.

The meeting was adjourned at 9:09 p.m.





JOHN WESLEY NILES
MAYOR



LORA ARIANNE FITCH
DEPUTY RECORDER

MINUTES APPROVED: 01/16/2018