



**DELTA CITY COUNCIL
SPECIAL CITY COUNCIL MEETING**

Tuesday, November 21, 2017
Delta City Municipal Complex Council Chambers
76 North 200 West
Delta, Utah 84624-9440

PRESENT

John W. Niles, Mayor Pro Tempore
Robert W. Banks, Council Member
Kiley J. Chase, Council Member
J. Travis Keel, Council Member
Betty Jo Western, Council Member

Absent

Gayle K. Bunker, Mayor

ADDITIONALLY PRESENT

Gregory J. Schafer, Admin. Officer/Recorder

Mayor Pro Tempore Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and the agenda of the meeting had been posted at the City Municipal Complex, on the Utah Public Notice website, the Delta City website and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting, conducted roll call, and then offered the opening remarks. Mayor Pro Tempore Niles led those in attendance in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

BUSINESS

Official Canvass Election Results

Recorder Schafer stated that the reason that the Special Council Meeting was being held was to review and approve the official canvass results for the 2017 Municipal General Election. Recorder Schafer reviewed the process of the election and what information had been collected. Recorder Schafer reviewed for the record that Delta City conducted their 2017 Municipal General Election on Tuesday, November 7, 2017. Paper ballots were used for our City's two precincts, #17 North of Main Street, and #18 South of Main Street. There were 1,519 registered voters within Delta City with 576 ballots cast for a voter turnout of 37.92%. Mayoral candidate John W. Niles received 386 votes for 67.25% of the mayoral votes cast. Mayoral candidate J. Travis Keel received 188

votes for 32.75% of the mayoral votes cast. Council Member candidate Randy L. Riding received 196 votes for 19.05% of the council member votes cast. Council Member candidate Kiley J. Chase received 394 votes for 38.29% of the council member votes cast. Council Member candidate Betty Jo Western received 439 votes for 42.66% of the council member votes cast. The other election-related data that Recorder Schafer reviewed included: There were two provisional ballots received in precinct #17 and one in precinct #18 for consideration at canvass. One provisional ballot could not be counted, voter was notified, and their provisional ballot served to register them for future elections. There were two absentee ballots received in precinct #17 and one in precinct #18 for consideration at canvass. Candidates elected to office for four-year terms, beginning Thursday, January 4, 2018 are as follows: John W. Niles, Mayor; Kiley J. Chase, Council Member and Betty Jo Western, Council Member. This information will be posted on the Delta City website and provided to Millard County Clerk Marki Rowley and State of Utah Lieutenant Governor Spencer J. Cox's office. The Council reviewed the procedure for filling the soon to be vacated Council Member position. Council Member Keel MOVED to accept the 2017 Municipal General Election Canvass. Council Member Chase SECONDED the motion. Mayor Pro Tempore Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Chase, Council Member Keel and Council Member Western in favor.

Other Business

Possible retirement gifts for outgoing Mayor Gayle Bunker were discussed.

Recorder Schafer informed the Council that Public Works Director Kirkland would have Val Kotter and Sons, Inc., commence with the sewer lining project on Main Street on Monday after the Thanksgiving holiday if he receives the necessary permit from the Utah Department of Transportation (UDOT) by that date.

Recorder Schafer also advised the Council that the Public Employees Health Program (PEHP) had issued a refund to the City recently. The portion of refund we received was determined based on our agency's claims experience, how long we have participated with PEHP and our employees' engagement (utilization of health care services) level. Recorder Schafer asked the Council if they would like the money to be absorbed back into the General Fund, if there was any interest in giving the thirteen full-time employees a \$500-dollar Christmastime bonus or possibly contributing the money to the employees' 401(k) accounts with Utah Retirement Systems. Council Member Keel suggested using it to fund future wellness programs. Council Member Chase stated that at the Intermountain Power Plant (IPP), such monies are returned to employees as a wellness benefit. Council Member Banks proposed that the money be given back to the employees in some way. Council Member Western suggested distributing the money out to the employees. Recorder Schafer noted that he would need to amend the current fiscal year budget for received but not anticipated Federal Aviation Administration (FAA) and Utah Department of Transportation's (UDOT) Aeronautics Division funding among other budgetary adjustments and could incorporate the use of this money as the Council desires. Council Member Banks asked if

the money could be applied toward a likely health insurance premium increase in the next fiscal year. The Council desired to take this matter into further consideration.

Recorder Schafer discussed the proposed Personnel Policies and Procedures Manual with the Council. Recorder Schafer discussed the salary grade and step scale model as well as his progress on the employee evaluation templates and sought their input and thoughts. Recorder Schafer then suggested that when the Council's time permitted, that they please share their feedback.

Mayor Pro Tempore Niles asked if there were any comments, questions, or other items to be discussed, there were none. Council Member Chase MOVED to adjourn the City Council meeting. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Chase, Council Member Keel, and Council Member Western in favor.

The meeting was adjourned at 7:52 p.m.



GAYLE K. BUNKER
MAYOR

GREGORY J. SCHAFFER, MMC
ADMINISTRATIVE OFFICER/RECORDER

MINUTES APPROVED: MM/DD/2017