



DELTA MUNICIPAL AIRPORT ADVISORY BOARD MEETING

Wednesday, March 12, 2014

3.6 Miles Northeast of the Junction of U.S. Highway 6 and U.S. Highway 50/6
(Delta's Main Street)

76 North 200 West

Delta, Utah

PRESENT

Chairman Thomas Herbert

Member Scott Johnson

Member Steven Pratt

ABSENT

Member Roland Comeau

Chairman Herbert called the meeting to order at 8:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the Municipal Airport Advisory Board at least two days prior to the meeting.

MINUTES

Chairman Herbert presented the minutes from the 01/08/2014 MAAB meeting for consideration of approval. Board Member Steven Pratt made a MOTION to approve the minutes for the 01/08/2014 MAAB meeting. Member Scott Johnson SECONDED the motion. Chairman Herbert asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Members Scott Johnson and Steven Pratt voting in favor.

BUSINESS

Airport Master Plan

Chairman Herbert reported that there had been an Engineering bid put out by the City Of Delta and four bids had been submitted at this point. Chairman Herbert stated that he had met with Delta City Recorder Greg Schafer regarding the bids, and Mr. Schafer had indicated that he thought that Mayor Bunker and Public Works Director Alan Riding had determined to stay with Airport Development Group, Inc. There was a discussion with the board regarding the engineering plan. Chairman Herbert informed the board that City Representative Ken Clark is no longer with Delta City and that Dent Kirkland has replaced Mr. Clark in his capacity but does

not intend on attending Airport Advisory meetings. Delta City has delegated the City Council Member, Steven Pratt to the Board to represent the City of Delta and bring matters of discussion to and from the Board. There was concern that this representation would not be sufficiently included in meetings regarding the Airport during the working day. It was the consensus of the Board to inquire if a city employee would be willing to serve on the board that would be able to give input from the board to those making decisions regarding the Airport. The Board indicated that they wanted to be put onto the City Council meeting agenda to express their concerns.

Pilot Lounge Remodel

Chairman Herbert reported that the siding for the Pilot Lounge appeared proficient. There was a discussion by the Board regarding the remodel of the lounge. Chairman Herbert stated that it was not known what the budget was for the remodel, but that the Board had indicated that they would provide labor for the project. The Board discussed what materials would be needed, as well as evaluating the dollar amount available for the project. Chairman Herbert questioned the need of a contractor for the remodel and the possibility of using Board Member Steven Pratt in that capacity. Board Member Steven Pratt discussed the City policy on this. The Board discussed moving the furnace in the pilot's lounge and if it was feasible. The Board discussed landscaping options with a little grass, some trees and other ideas. A tree that was of interest to Delta City Public Works as being removed was considered. Additional parking area was also considered.

Repaint Compass Rose

Chairman Herbert also thought that the Compass Rose repaint project could proceed as well. Member Steve Pratt stated that he thought there was left over paint for this, but that it may not be enough and more would have to be purchased. It was expressed by the Board that the projects desired completion date was June 21st. Chairman Herbert asked if the repaint of the Compass Rose was a viable Eagle Scout project and the Board stated that they felt that it was.

Airport Operators Conference

Chairman Herbert indicated that he would be attending the Airport Operators Conference with Scott Johnson to gather information as a member of the Utah Airport Operators Association. Chairman Herbert deliberated that he anticipated talking with Dana Hartshorn from Airport Development Group, Inc. to inform Mr. Hartshorn that the Board was not content with the proposed engineering plan. The FAA representatives out of Denver will also be attending and it was the desire of the Board because of the dissatisfaction of the Engineer's current plan to explore other venues at that time in order to find a plan that would suit the general use of the area. The Board did determine that the funding was one of the factors regarding the Master

Plan and the update of the airport, but the Board still indicated that they would like to see a different option. It was the concern of Chairman Herbert that the individuals that were making the decisions at Delta City were not attending the conference where operators were informed on operating, maintaining and keeping the airport in compliance. Mr. Herbert expressed his concern in the involvement that the current airport manager had in the operation of the airport, and if it would be in the best interest of the Delta City Airport. Chairman Herbert believed that this issue needed to be addressed and that the role of Airport Manager needed to be an individual that not only had direct responsibility of the facility but also had an interest. It was the desire of Chairman Herbert to get clarification on at the Airport Operators Conference, as well as see how other places are dealing with this issue and how it can be addressed still staying within the confines of the city's charter and policies. It was questioned by the Board if there was anyone within the pilot's club that would be interested in this capacity and the Board deemed it very possible. The Board indicated that they would like this brought before City Council for discussion. The Board conversed regarding interest in this endeavor for the benefit of the airport.

Other Business

Chairman Herbert mentioned the consideration of city funding for pilots to go to Oshkosh again this year. There had not been a final determination on this, according the City Recorder Greg Schafer, but it would be brought before Mayor Bunker. The Board discussed having this item on the agenda before City Council as well. But the determining factor of the Airport Manager's role, the Board determined, would influence any decision made regarding the trip to Oshkosh and the role of those attending. A proposal packet to entice a business to the area would be ideal, presented Chairman Herbert, to take on the trip to Oshkosh in order to attract interest in the development of the Delta Municipal Airport region. In order to get a packet prepared before the Oshkosh event, the Board would have to begin the organization of the packets shortly as the Fly-In is scheduled the last weekend in July. There was a brief discussion by the Board regarding the repair of the gate and providing a courtesy car to incoming pilots, and the need to get the approval from the City to proceed with these projects.

There being no other business, Chairman Herbert asked if there were any comments, questions, or other items to be discussed. There being none, Board Member Steven Pratt MOVED to adjourn the meeting. The motion was SECONDED by Board Member Scott Johnson. Chairman Herbert asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Members Scott Johnson and Steven Pratt voting in favor.

Chairman Herbert declared the meeting adjourned.

Minutes Approved:

GREGORY JAY SCHAFER, MMC, City Recorder