

**CITY OF DELTA, UTAH  
LIBRARY ADVISORY BOARD MEETING  
JUNE 29, 2011**

PRESENT

Sandra Topham  
Deborah Greathouse  
Becky Prestwich  
Marsha Lovell  
Monica Schafer

Chairperson  
City Librarian  
Board Member  
Vice Chairperson  
Board Member

ABSENT

Robert Banks  
Tammie Bean  
John DeGrey

City Council Representative  
Board Member  
Board Member

OTHERS PRESENT

Kiley Chase

Delta City Resident

Chairperson Topham called the meeting to order at 8:00 p.m. She stated that notice of the meeting time, place and agenda had been posted at the City Building and had been provided to the Millard County Chronicle-Progress, posted on the Utah State Public Notice website, posted on the Delta City website and to each member of the Library Advisory Board at least two days prior to the meeting.

MINUTES

The proposed minutes of a Library Advisory Board Meeting held January 26, 2011 were presented for consideration and approval. Following discussion, Chairperson Topham entertained a motion to approve the minutes of the Library Advisory Board Meeting held on January 26, 2011. Board Member Prestwich MOTIONED and Board Member Schafer SECONDED the motion to approve the minutes of the Library Advisory Board Meeting held January 26, 2011 as corrected. Chairperson Topham asked if there were any comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

UNFINISHED BUSINESS

There were no matters of unfinished business on the agenda.

NEW BUSINESS

LIBRARY ADVISORY BOARD MEMBER APPOINTMENTS

Vice Chairperson Lovell and Board Member Schafer's terms have expired and according to City Librarian Greathouse, Board Member DeGrey will soon be stepping down from the board given he has plans to relocate to another area. Some suggestions for replacements on the board are Kiley Chase, Jessica Williams, Carol Pratt, Dani Styler, Kevin Harris, Lance Atkinson and Denise Purcell.

#### LIBRARY ADVISORY BOARD OFFICERS ELECTION

Chairperson Topham MOTIONED to appoint Kiley Chase as Chairperson. Board Member Schafer SECONDED the motion. All board members were in favor by a unanimous vote. Vice Chairperson Lovell made MOTIONED to appoint Board Member Prestwich as Vice Chairperson Board Member Schafer SECONDED the motion. All Board Members were in favor by a unanimous vote. Board Member Prestwich MOTIONED to appoint Chairperson Topham as Secretary and Vice Chairperson Lovell SECONDED the motion. All Board members were in favor by a unanimous vote.

#### TECHNOLOGY PLAN

The Library Board needs to revise the existing plan and make sure that it addresses the foreseen future needs of the library.

#### NETLIBRARY

"NetLibrary" will be changing to "OneClick" for all of the recorded books. It will not be available for about another three weeks.

#### COLLECTION DEVELOPMENT POLICY

The number of books being checked out from the library has been declining. The board reviewed the Collection Development Policy and made some desired changes. Board Member Prestwich MOTIONED that the policy be adopted as modified. Chairperson Topham SECONDED the motion. All Board Members were in favor by a unanimous vote.

#### AESTHETIC IMPROVEMENTS

City Librarian Greathouse indicated that there will be some painting done within the library. The shale in front of the library is in bad condition. It will be taken out and replaced with stamped cement when time permits by the public works crew. New chairs have been added in the children's area of the library. There will be some new hanging lights installed as well. A new telephone system will soon be installed throughout the city building, and in addition to replacing our existing phones, we will add a telephone in the library's conference room. The library will soon benefit from a 100MB Internet connection for the benefit of all patrons.

#### STORY HOUR

City Librarian Greathouse stated that the Story Hour program is doing well with the exception of noting that the number of people attending has declined. She requests ideas on how to make it an even better activity.

#### JULY 4<sup>TH</sup> FLOAT

City Librarian indicated that she had a plan underway for the design of the float for the upcoming parade and is working on getting it ready.

#### OTHER BUSINESS

City Librarian Greathouse said that she is having a hard time finding authors that will come to the Delta City Library. She has contracted with Gene Nelson, Provo City's Library Director to come to our library to make a presentation. A date will be set and announced.

The next planned meeting of the board is tentatively scheduled for September 28, 2011 at 8:00 p.m.

Chairperson Topham asked if there were any comments, questions or other items to be discussed. There being none, Chairperson Topham MOTIONED to adjourn. The motion was SECONDED by Board Member Prestwich. Chairperson Topham asked if there were any comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

Chairperson Topham declared the meeting adjourned at 9:05 p.m.

  
\_\_\_\_\_  
SANDRA TOPHAM, Chairperson

  
\_\_\_\_\_  
GREGORY JAY SCHAFFER, MMC, Recorder