

CITY OF DELTA, UTAH  
LOCAL BUILDING AUTHORITY MEETING  
JULY 5, 2012

PRESENT

Gayle Bunker	President
Robert Banks	Board Member
John Niles	Board Member
Steven Pratt	Board Member
Tom Stephenson	Board Member

ABSENT

Betty Jo Western	Board Member
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ALSO PRESENT

Gregory Jay Schafer	Board Secretary
Todd Anderson	City Attorney
Ken Clark	Assistant Public Works Director

President Bunker called the meeting to order at 7:09 p.m. He stated that notice of the time, place and agenda of the meeting had been posted at the City Building and on the Utah Public Notice website and provided to the Millard County Chronicle/Progress and to each member of the City Council at least two days prior to the meeting.

MINUTES

The minutes of a Local Building Authority Public Hearing held June 7, 2012 were presented for consideration and approval. It was noted that the title of the City Attorney is listed as City Recorder and should be corrected. Following review, Board Member Tom Stephenson MOVED to approve the minutes of the Local Building Authority Public Hearing held June 7, 2012, as corrected. The motion was SECONDED by Board Member Robert Banks. President Bunker asked if there were any comments or questions. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt and Tom Stephenson voting in favor and Board Member Betty Jo Western being absent.

BUSINESS

PRESIDENT GAYLE BUNKER: BUILDING PLANS FOR COMMUNITY CENTER

President Bunker advised Board Members that he had contacted a firm in Richfield and explained our desire to spend as little as possible on preparing specifications for requesting bids on the

community center project. The firm planned to prepare a proposal for doing architectural and engineering work in preparation for bidding the project. President Bunker has not received a response from the firm as of this time. President Bunker felt that it would be a good idea to use this firm because they have previously done satisfactory work for Delta City and they are familiar with the Community Impact Fund Board process.

Board Member Betty Jo Western arrived at the meeting at 7:12 p.m.

President Bunker asked for comments or suggestions which Board Members had on the project. Board Member Steven Pratt asked if we were required to get more than one bid for the design phase. President Bunker stated that we will need more than one bid for the design but we are not obligated to obtain bids for the engineering firm to prepare bid specifications. Board Member Steven Pratt suggested that we request proposals from at least two companies so that, if proposals are different, we may think of questions that may not come up with a single proposal. President Bunker was not opposed to requesting two proposals but wanted to use firms with which we are familiar. President Bunker will contact a firm suggested by Board Member Steven Pratt for a second proposal.

There being no further business, Board Member Robert Banks MOVED to adjourn the meeting and reconvene City Council meeting. The motion was SECONDED by Board Member Tom Stephenson. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

President Bunker declared the meeting adjourned at 7:20 p.m.

  
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GAYLE BUNKER, President

  
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GREGORY JAY SCHAFFER, MMC, Board Secretary

MINUTES APPROVED: LBA 08-02-12