

CITY OF DELTA, UTAH  
LOCAL BUILDING AUTHORITY MEETING  
SEPTEMBER 6, 2012

PRESENT

Gayle Bunker	President
John Niles	Board Member
Steven Pratt	Board Member
Betty Jo Western	Board Member

ABSENT

Robert Banks	Board Member
Tom Stephenson	Board Member

ALSO PRESENT

Gregory Jay Schafer	Board Secretary
Todd Anderson	City Attorney

President Bunker called the meeting to order at 7:48 p.m. He stated that notice of the meeting time, place and agenda had been posted at the City Building and on the Utah Public Notice website and provided to the Millard County Chronicle/Progress and to each member of the Board at least two days prior to the meeting.

MINUTES

The proposed minutes of a Local Building Authority meeting held August 2, 2012 were presented for consideration and approval. Following review, Board Member John Niles MOVED to approve the minutes of the Local Building Authority meeting held August 2, 2012, as presented. The motion was SECONDED by Board Member Steven Pratt. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt and Betty Jo Western voting in favor and Board Members Robert Banks and Tom Stephenson being absent.

BUSINESS

PRESIDENT GAYLE BUNKER: BUILDING PLANS FOR COMMUNITY CENTER

President Bunker requested Council Member comments regarding the Notice of Request for Proposals for Construction Manager / General Manager which had been provided to them. The Notice has been reviewed and amended several times and is now being provided for review by Board Members. This Notice would be posted on the state website and also advertised locally.


Board Member Betty Jo Western asked whether the Notice should cite the City Council requesting bids or if it should cite the Local Building Authority. City Attorney Todd Anderson responded that it makes no difference which body makes the request. President Bunker questioned whether the bids would be opened at a regularly scheduled Board meeting or if it could be done during regular business hours. If the bids were opened during regular business hours, the proposals could be summarized and brought to the Board for a decision. Board Member Niles felt it would be better to have the bids opened at the City Office and have a summary provided to the Board for approval.


President Bunker suggested that the Board schedule a time to open the bids. After the bids are opened, a summary of the bids will be provided to City Council Members for discussion and acceptance. President Bunker would like to send out the Notice by the end of September and have bids received three weeks after the date of advertising.

Board Members requested that the bonding requirement be the ability to bond a \$2 million project. Board Members discussed and recommended additional amendments to the proposed Notice of Request for Proposals.

Following discussion, Board Member Betty Jo Western MOVED to adjourn the Local Building Authority of Delta City meeting and reconvene City Council Meeting. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt and Betty Jo Western voting in favor and Board Members Robert Banks and Tom Stephenson being absent.

President Bunker declared the meeting adjourned at 8:21 p.m

  
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GAYLE BUNKER, Mayor

  
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GREGORY JAY SCHAFFER, MMC, City Recorder

MINUTES APPROVED: LBA 10-04-12