

CITY OF DELTA, UTAH
LOCAL BUILDING AUTHORITY MEETING
JANUARY 3, 2013

PRESENT

Gayle Bunker	President
Robert Banks	Board Member
John Niles	Board Member
Steven Pratt	Board Member
Betty Jo Western	Board Member

ABSENT

Tom Stephenson	Board Member
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ALSO PRESENT

Gregory Jay Schafer	Secretary
Ken Clark	Assistant Public Works Director

President Bunker called the meeting to order at 8:46 p.m. He stated that notice of the meeting time, place and agenda had been posted at the City Building and on the Utah Public Notice website and provided to the Millard County Chronicle/Progress and to each member of the Board at least twenty-four hours prior to the meeting.

MINUTES

The proposed minutes of a Local Building Authority Meeting held December 6, 2012 were presented for consideration and approval. Following review, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority meeting held December 6, 2012, as presented. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt and Betty Jo Western voting in favor and Board Member Tom Stephenson being absent.

BUSINESS

PRESIDENT GAYLE BUNKER: UPDATE ON COMMUNITY CENTER PROJECT

President Bunker advised Board Members that RFPs for Architectural Services are due at the City Building by 4:00 p.m. on Wednesday, January 9th. We have received approximately twenty requests for information and expect that eight to ten RFPs will be received for consideration. President Bunker has met with individuals from four companies who were interested in providing an RFP.

We will be opening the RFPs on January 9th after 4:00 p.m. and have scheduled to interview prospective architectural firms on January 16th. We will need to determine which firms will be interviewed and advise them of their selection so they can prepare for the interview. Board Members determined that interviews would be scheduled on January 23rd.

President Bunker asked if there were any comments, questions or other items to be discussed. There being none, Board Member Robert Banks MOVED to adjourn the meeting and reconvene City Council Meeting. The motion was SECONDED by Board Member Betty Jo Western. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt and Betty Jo Western voting in favor and Board Member Tom Stephenson being absent.

President Bunker declared the meeting adjourned at 8:56 p.m.



GAYLE BUNKER, Mayor



GREGORY JAY SCHAFFER, MMC, CITY RECORDER

MINUTES APPROVED: LBA 02-07-13