

CITY OF DELTA, UTAH
REGULAR CITY COUNCIL MEETING
DECEMBER 6, 2012

PRESENT

Gayle Bunker	Mayor
Robert Banks	Council Member
John Niles	Council Member
Steven Pratt	Council Member
Tom Stephenson	Council Member
Betty Jo Western	Council Member

ABSENT

Alan Riding	Public Works Director
-------------	-----------------------

ALSO PRESENT

Gregory Jay Schafer	City Recorder
Todd Anderson	City Attorney
Ken Clark	Assistant Public Works Director
Tom Herbert	Delta Pilots Club

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place and agenda of the meeting had been posted at the City Building and on the Utah Public Notice website and had been provided to the Millard County Chronicle Progress and to each member of the City Council at least two days prior to the meeting.

Opening remarks were provided by Council Member Tom Stephenson, following which Mayor Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

The proposed minutes of a Special City Council Meeting held November 15, 2012 were presented for consideration and approval. Following review, Council Member John Niles MOVED to approve the minutes of the Special City Council Meeting held November 15, 2012, as presented. The motion was SECONDED by Council Member Tom Stephenson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a copy of which had been provided to them at least two days prior to the meeting. Following discussion, Council Member Robert Banks MOVED to approve the accounts payable, dated December 6, 2012, in the amount of \$76,574.36. The motion was SECONDED by Council Member Steven Pratt. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

PUBLIC COMMENT PERIOD

There were no comments from the public.

BUSINESS

REX STANWORTH: PROPOSED ESTABLISHMENT OF A PANEL OR GROUP TO MANAGE AND/OR TAKE RESPONSIBILITY FOR MAINTENANCE AND PRESERVATION OF THE DELTA CITY PUBLIC SHOOTING RANGE

In the absence of Mr. Stanworth, City Attorney Anderson advised Council Members that Mr. Stanworth wanted Council approval to create a board to maintain and preserve the public shooting range.

Council Member John Niles MOVED to approve the citizen formation of an advisory board to be responsible for maintenance and preservation of the Delta City Public Shooting Range. The motion was SECONDED by Council Member Betty Jo Western. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

MAYOR GAYLE BUNKER: RESOLUTION NO. 12-353, A RESOLUTION ADOPTING REVISIONS TO THE DELTA CITY PURCHASING POLICY

Mayor Bunker introduced the following resolution:

RESOLUTION NO. 12-353
A RESOLUTION OF THE COUNCIL OF THE CITY OF DELTA, STATE OF UTAH,
AMENDING/ESTABLISHING PURCHASING POLICIES AND PROCEDURES OF DELTA
CITY AS SET OUT IN "DELTA CITY" PURCHASING POLICY AND PROCEDURES
DATED: DECEMBER 6, 2012

Mayor Bunker indicated that all Council Members had received a copy of the resolution prior to the meeting and requested comments. Council Members discussed provisions of the proposed purchasing policy and the possible legalities related to providing preference to local vendors. The amounts requiring telephone and/or written bids were also discussed, as well as professional services.

Following thorough discussion of the proposed purchasing policy, Council Member Tom Stephenson MOVED to table further discussion of the Delta City Purchasing Policy until revisions discussed have been incorporated into the document. The motion was SECONDED by Council Member Steven Pratt. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

MAYOR GAYLE BUNKER: RESOLUTION NO. 12-353, A RESOLUTION APPOINTING LAWRENCE H. HUNT, P.C. TO ACT AS APPEAL AUTHORITY FOR DELTA CITY

Mayor Bunker introduced the following resolution:

RESOLUTION NO. 12-353
A RESOLUTION OF THE COUNCIL OF THE CITY OF DELTA, STATE OF UTAH,
APPOINTING AN APPEAL AUTHORITY OF DELTA CITY

Mayor Bunker indicated that Council Members had decided at the previous meeting to appoint Mr. Hunt as the appeal authority; this resolution makes the appointment official. Council Member Western asked if there was a time limit on the appointment. City Attorney Anderson responded that there is no termination date, nor set contract, with Mr. Hunt so, as long as the resolution is enacted, he is the appeal authority. However, the zoning ordinance states that if a resolution is adopted appointing an appeal authority, they become the appeal authority. If an appeal authority is not appointed by resolution, responsibility reverts back to the City Council to act in that capacity.

Following discussion, Council Member Robert Banks MOVED to adopt Resolution 12-353, a resolution appointing Lawrence H. Hunt, P.C. to act as Appeal Authority for Delta City. The motion was SECONDED by Council Member Steven Pratt. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a roll call vote.

The vote was as follows:

Robert Banks	Yes
John Niles	Yes
Steven Pratt	Yes
Tom Stephenson	Yes
Betty Jo Western	Yes

The motion passed unanimously.

KEN CLARK, ASSISTANT PUBLIC WORKS DIRECTOR: PROPOSED REVISION TO DELTA MUNICIPAL AIRPORT HANGAR LEASE

Mayor Bunker noted that Council Members had each received a copy of the proposed hangar lease. Assistant Public Works Director Clark advised Council Members that the Airport Board had put together a proposed hangar lease, along with proposed procedures for requesting a hangar lease, an application for a hangar building land lease and a checklist for hangar proposals. Mayor Bunker noted that Council Members need to determine whether they are going to charge by square foot of the space or by front foot measurement. Tom Herbert, of Delta Pilots Club, stated that charging by square foot is the most common practice for hangar leases.

Following discussion of terms of the lease agreement, Council Member Steven Pratt MOVED to approve the proposed revisions of the Delta Municipal Airport Hangar Lease Agreement and Policy, with discretion given to City staff to make changes that have been discussed at this meeting. The motion was SECONDED by Council Member Tom Stephenson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

MAYOR GAYLE BUNKER: SET PUBLIC HEARING TO RECEIVE PUBLIC COMMENT REGARDING THE PROPOSED DELTA CITY AMENDED BUDGET FOR FISCAL YEAR 2012-2013

Mayor Bunker advised Council Members that a public hearing needs to be scheduled to receive public comment regarding the Delta City Amended Budget for Fiscal Year 2012-2013 but we are not yet ready to set the date.

Council Member Tom Stephenson MOVED to wait until the first meeting in January to schedule a public hearing to receive public comment regarding the Delta City Amended Budget for Fiscal Year 2012-2013. The motion was SECONDED by Council Member John Niles. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

MAYOR GAYLE BUNKER: NEW YEARS EVE CELEBRATION

Council Member Western advised that the building is scheduled and the inflatable devices are scheduled. She was unaware about whether the children's games have been arranged. Council Member Banks stated that his family is prepared to take care of the games but did not know what time to plan for. The entertainment is also scheduled, beginning at 8:00 p.m. Council Member Banks suggested that the children's games begin at 6:30 p.m. so everyone will be ready to enjoy the entertainment. It was determined that snacks will be available beginning at about 7:00 p.m.

KEN CLARK, ASSISTANT PUBLIC WORKS DIRECTOR: UPDATE ON PUBLIC WORKS PROJECTS

Assistant Public Works Director Ken Clark reported that public works employees have been doing a number of small projects, such as vehicle service, during the past couple of weeks. They have also been finishing up work on the airport improvement project. The street sweeper was recently used for the last time this year.

OTHER BUSINESS

Mayor Bunker reported that we have received a contract with Sunrise Engineering for the Sherwood Water Project, in the amount of \$195,000. It was not placed on the agenda for approval but Mayor Bunker requested approval of Council Members to sign the contract. Sunrise has already done a considerable amount of work on the project and, in the event we do not get the funding, the contract is null and void. If approval is received, the item will be placed on the agenda for ratification at the next meeting. Council Member John Niles MOVED to authorize Mayor Bunker to sign the contract with Sunrise Engineering for the Sherwood Water Project, in the amount of \$195,000. The motion was SECONDED Steven Pratt. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

Council Member Robert Banks reported that he had attended the Six County Association of Governments dinner meeting last evening where Delta City was awarded the 2012 Beautification Award. We are to keep the trophy for one year and we received a plaque that can be kept permanently.

Council Member Betty Jo Western MOVED to adjourn Regular City Council Meeting and meet as the Local Building Authority of Delta City. The motion was SECONDED by Council Member Tom Stephenson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council

Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

Mayor Bunker declared the Regular City Council Meeting adjourned at 9:20 p.m.

The Council reconvened Regular City Council Meeting at 9:34 p.m.

Mayor Bunker asked if there were any comments, questions or other items to be discussed. There being none, Council Member Betty Jo Western MOVED to adjourn the meeting. The motion was SECONDED by Council Member John Niles. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Council Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

Mayor Bunker declared the meeting adjourned at 9:35 p.m.



GAYLE BUNKER, Mayor



GREGORY JAY SCHAFFER, MMC, City Recorder

MINUTES APPROVED: RCCM 12-20-12