

DELTA CITY COUNCIL

Special Local Building Authority Meeting

Thursday, December 19, 2013

Delta City Building Council Chambers

76 North 200 West

Delta, Utah

PRESENT

President Gayle Bunker
Board Member John Niles

Board Member Steven Pratt
Board Member Robert Banks

ABSENT

Board Member Betty Jo Western
Board Member Tom Stephenson
Public Works Director Alan Riding

ALSO PRESENT

Local Building Authority Secretary Greg
Schafer

City Attorney Todd Anderson

President Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the Local Building Authority Board at least two days prior to the meeting.

BUSINESS

Award Carpet / Tile Contract

President Bunker showed the Board the samples and the corresponding bid proposals from Wall 2 Wall Floor Coverings and from Tolley's Carpets & Interiors, Inc. The Board discussed the differences in the bids, including carpet tiles, installation, adhesive and labor. Board Member Pratt questioned if Tolley's were awarded the contract, if the Purchasing Policy was being adhered to. City Attorney Todd Anderson stated that the Purchasing Policy does not address that issue, but because the preliminary local bid appeared to come in less than the state contract bid, Delta City has fulfilled the obligation to get the best price. It was the overall opinion of the Board to award the contract locally if possible. It was pointed out by one of the Board that Tolley's Carpets & Interiors, Inc. had not given the Board any information regarding

the LVT in the bid. President Bunker replied that Tolley's would be providing more information on Monday, December 23rd. But President Bunker stated that it was only for the kitchen and a minimal part of the bid. Board Member John Niles made a MOTION to award the bid for carpet and LVT for the Community Center to Tolley's Carpets providing they can meet Wall 2 Wall's bottom line bid including all materials, labor and floor preparation. Board Member Robert Banks SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, and Steven Pratt voting in favor and Tom Stephenson and Betty Jo Western being absent.

Award Contract for Chairs

President Bunker provided the Board with quotes for the chairs from MITY-LITE. President Bunker also supplied the Board with quotes for carts, tables, risers, and portable stairs and shipping expenses from MITY-LITE, a state contractor. There was a brief discussion regarding the table sizes and the space requirements needed. The approximate total of the bid, quoted President Bunker, came in at \$45,968.00. The Board discussed the difference in cost of the smooth table surface versus the textured table surface, the smooth surface being more expensive. At this point, the Board went into a discussion regarding the budget on the new Community Center. President Bunker provided a document that represented the items that still needed to be purchased. President Bunker pointed out the items that were not originally in the budget, including the electronic sign and the sales tax. Funds received from Magnum, stated President Bunker, will offset the over budget items. Board Member Steven Pratt stated that landscaping was not on the provided list of items to purchase, and President Bunker said that he had not included the landscaping yet. President Bunker reiterated that the money already received from Magnum would cover the unfinished items. There was a discussion by the Board and City Attorney Todd Anderson on the parking and asphalt part of the budget on the Community Center. At this point, Board Member Steven Pratt made a MOTION to approve the chairs and tables quote from MITY-LITE, state contractor, with one amended change of replacing the two 30" x 6' adjustable tables for one 30" x 8' adjustable table. Member Robert Banks SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, and Steven Pratt voting in favor and Tom Stephenson and Betty Jo Western being absent.

Color Selection for Chairs and Walls


President Bunker presented the color samples and swatches for the chairs and for the walls. The board discussed their choices with President Bunker and suggested that the office staff assist President Bunker in this decision.

There being no other business, President Bunker asked if there were any comments, questions, or other items to be discussed. There being none, Board Robert Banks MOVED to adjourn the meeting. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, and Steven Pratt voting in favor and Tom Stephenson and Betty Jo Western being absent.

President Bunker declared the meeting adjourned at 8:34 p.m.



GAYLE K. BUNKER, President



GREGORY JAY SCHAFFER, MMC, LBA City Recorder

MINUTES APPROVED: 1/02/14