



DELTA CITY COUNCIL

Local Building Authority Meeting

Thursday, November 07, 2013

Delta City Building Council Chambers

76 North 200 West

Delta, Utah

PRESENT

President Gayle Bunker

Board Member Steven Pratt

Board Member John Niles

Board Member Robert Banks

Board Member Tom Stephenson

ABSENT

Board Member Betty Jo Western

ALSO PRESENT

Local Building Authority Secretary Greg Schafer

President Bunker called the meeting to order at 8:03 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the Local Building Authority Board at least two days prior to the meeting.

MINUTES

The proposed minutes of the Special Local Building Authority Board held October 17, 2013 were presented for consideration and approval. Following the discussion, Board Member Steven Pratt MOTIONED to adopt the minutes of the Special Local Building Authority Board Meeting held October 17, 2013, as presented. The motion was SECONDED by Board Member Robert Banks. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt, and Robert Banks and Tom Stephenson voting in favor and Board Member Betty Jo Western being absent.

UNRESOLVED BUSINESS

Ratification of Sign Purchase

President Bunker stated that a deposit had been made on the new electronic sign. President Bunker also reported that the total cost of the sign minus the \$1,300.00 payment that the Millard County Tourism will be paying is \$24,231.25. Board Member Steven Pratt MOTIONED to ratify the purchase of the electronic sign for the Community Center for \$24,231.25. Board Member Robert Banks SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt, and Robert Banks and Tom Stephenson voting in favor and Board Member Betty Jo Western being absent.

BUSINESS

Discussion of Name Change: "Community" Center or "Convention" Center

President Bunker reported that there could be some confusion with the name "Community Center" as some cities have recreational facilities as their "Community Center." President Bunker asked the Board's opinion of what the name of the new building should be. There was a discussion by the Board about if the name "Community Center" was appropriate for Delta City area resident uses, and if it should be named Delta Community Center, or Delta City Community Center. Board Member Robert Banks MOTIONED to call the new building the "Delta Community Center" with the same font and script used in the Delta City Logo. Board Member Tom Stephenson SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt, and Robert Banks and Tom Stephenson voting in favor and Board Member Betty Jo Western being absent.

Furniture Approval

President Bunker showed some examples, and prices of chairs needed to outfit the new Community Center. There was a discussion from the Board on the purchase of the chairs. President Bunker also wanted the Board to begin considering color schemes for the new building. President Bunker reported that he had priced out tables too. The total for 300 chairs, carts, and 64 tables is approximately \$34,000.00. There was a discussion by the Board on conference tables. President Bunker asked the Board what they thought of carpet tile. The Board asked for the difference in cost and if the local businesses would get an opportunity to bid for the flooring. President Bunker stated that a 12' by 16' portable stage with stairs comes to approximately \$10,000.00. President Bunker showed examples of chair leg colors to the Board. President Bunker stated that he did talk to another company about tables and chairs, but they had not given President Bunker any prices yet. Board Member Robert Banks made a

MOTIONED to TABLE the decision on the purchase of furniture until the next meeting on December 5th, 2013. Board Member John Niles SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt, and Robert Banks and Tom Stephenson voting in favor and Board Member Betty Jo Western being absent.

Civic Center Employee

President Bunker proposed the hiring of a part time individual to work ten hours a week for Delta City. Currently Lorie Skeem works 30 hours a week for Delta Area Chamber of Commerce and her wages are paid by Millard County Tourism and Delta Area Chamber of Commerce. Given the fact that the Chamber Office is to be in the new Community Center, employing Ms. Skeem for ten additional hours by the City will allow for the building to be staffed 40 hours a week. It was felt that during the additional 10 hours of time, Ms. Skeem will be able to take care of the janitorial needs. The Millard County Commission has indicated that they would consider providing employee benefits, such as insurance for Ms. Skeem, and President Bunker indicated that Delta City may pay ¼ of the health insurance. The Council discussed creating a job description for the job so that there would be no question of the employee's responsibilities. Board Member John Niles MOTIONED to approve hiring Lorie Skeem for ten hours a week. Board Member Robert Banks SECONDED the motion. Board Members Robert Banks, Tom Stephenson and John Niles voted in favor of the motion and Board Member Steven Pratt voted against the motion, stating that he did not have a problem with hiring Lorie Skeem, but Board Member Steven Pratt did not approve hiring an additional employee for the Community Center when it was first noted before the project began that no additional employees would be needed. Motion passes three to one, with Board Member Betty Jo Western being absent.

Community Center Update

President Bunker reported that much of the work of the insulation installation in the building is being done. A Board Member had concerns on the asphalt installation this late in the year. President Bunker stated that the installation of the glass in the exterior doors was complete. President Bunker reported that the brown coat for the rock is also done. President Bunker discussed the fencing for and placement of the dumpster.

There being no other business, President Bunker asked if there were any comments, questions, or other items to be discussed. There being none, Board Robert Banks MOVED to adjourn the meeting. The motion was SECONDED by Board Member Steven Pratt. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a

vote. The motion passed with Board Members Betty Jo Western, John Niles, Steven Pratt, and Robert Banks voting in favor.

President Bunker declared the meeting adjourned at 9:12 p.m.

GAYLE K. BUNKER, President

GREGORY JAY SCHAFER, MMC, LBA City Recorder

MINUTES APPROVED: 12-05-2013