



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Thursday, February 18, 2016
Delta City Building Council Chambers
76 North 200 West
Delta, Utah

PRESENT

Gayle Bunker, Mayor
Robert Banks, Council Member
Travis Keel, Council Member
John Niles, Council Member
Betty Jo Western, Council Member

ABSENT

Kiley Chase, Council Member

ALSO PRESENT

Gregory Schafer, Recorder
Dent Kirkland, Public Works Director
Travis Stanworth, Asst. Public Works Dir.
Randy Morris, City Employee
Todd Anderson, City Attorney
Todd Holt, CPA
Mel Dutson, Delta Citizen
Sam Jacobson, Chronicle-Progress

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting. Mayor Bunker conducted roll call. Council Member Keel gave the opening remarks then the Mayor led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the City Council meeting held February 4, 2016 were presented for approval. There was a discussion about the minutes and it was noted that Public Works Director Kirkland's title needed to be corrected in two places and that it would be better to change the wording on page 5 line 196 to honoring. Council Member Banks MOVED to adopt the minutes of the Regular City Council meeting held February 4, 2016 with spelling errors corrected and changing the word "towards" to "honoring". The motion was SECONDED by Council Member

Niles. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor, and Council Member Chase not present.

ACCOUNTS PAYABLE

The Council reviewed the accounts payables for the period ending February 18, 2016 in the amount of \$115,367.23. There were some transactions discussed by the Council. Council Member Niles MOVED to approve the accounts payables for February 18, 2016 in the amount of \$115,367.23. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor, and Council Member Chase not present.

PUBLIC COMMENT PERIOD

There were no public comments.

BUSINESS

Final Plat for Dutson Subdivision Phase 2 Lots 3-7

Council Member Niles stated that there had been a unanimous vote at the previous Planning and Zoning Commission Meeting with the requirements that there be a 15 foot easement the frontage road and down around the Gardner water tank and that lots 7 and 8 be combined into one lot and be known as lot 7. Public Works Director Kirkland noted that before the final mylar map is drawn up the 15 foot easement would be changed on the map and that there would be a condition upon restoration that the City is not responsible for repairing a person's yard beyond leveling out the ground if the sewer lines need to be dug up, and that occupancy will not be given on a permit until sidewalk is in place. City Attorney explained why the condition or restoration would be in place. Council Member Niles MOVED to approve the Final Plat for Dutson Subdivision Phase 2 lots 3-7 with the conditions the easement be changed to 15 feet on the required areas, no occupancy will be given until sidewalks are in place, and that restoration for dug up lines be limited to leveling out the ground. The motion was SECONDED by Council Member Keel. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor, and Council Member Chase not present.

Fiscal Year 2015 Audited Financial Statements

Todd Holt, CPA stated that in his audit there had not been any large problems, just a few small things that he had already discussed with the City Recorder, Gregory Schafer. Mr. Holt stated that there were new requirements for the City's reporting on its contributing to Utah Retirement Systems because of a new Government Accounting Standards Board (GASS) Standard. Mr. Holt reviewed the changes and explained them to the Council and how they will

affect the City. Mr. Holt then reviewed what had been noted and adjusted in the audit. Council Member Banks MOVED to approve the audit of the 2015 fiscal year as presented by Todd Holt. The motion was SECONDED by Council Member Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor, and Council Member Chase not present.

Fourth of July Theme

Mayor Bunker asked the Council what they would like for the Fourth of July theme so that Miss Liberty can get under way. There was a discussion and "God Bless America" was decided on as this year's theme. Council Member Western MOVED to approve "God Bless America" as the Fourth of July theme. The motion was SECONDED by Council Member Niles. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor, and Council Member Chase not present.

Consolidated Fee Schedule Changes

Recorder Schafer presented his proposed changes to the fee schedule. One of the changes being that there be a deposit on plan checks. Public Works Director Kirkland pointed out that a plan check deposit was suggested to us by Sunrise Engineering and that the City has recently had two instances that a deposit would have been beneficial because residents had dropped off plans to be checked and didn't follow through with them leaving the City with the plan check bill from Sunrise Engineering. There was continued discussion about plan check deposits. Recorder Schafer asked that a license processing fee for new business licenses be added to the fee schedule as it is costing the City more to have building inspections performed on home occupation licenses than the license fee is as just one example. The Council agreed that \$20.00 would be a reasonable business license application fee, Recorder Schafer asked the Council to also consider the parking violation fees related to snow storms. The Public Works Department had asked that the fee be changed from \$20.00 and \$40.00 to \$50.00 and \$70.00, respectively, for first and multiple time violators. Public Works Director Kirkland stated that the lower fees have not been enough incentive to actually get people to not park in the streets in the snow. Public Works Director Kirkland noted that the \$40.00 fee was fairly standard. Recorder Schafer asked that the Water Rental Fee be raised from \$40.00 to \$60.00 which is still lower than the market rate for irrigation water. Council Member Banks MOVED to approve Resolution 16-394 Establishing Certain Fees in the Consolidated Fee Schedule dated February 18, 2016 with the rate increases and addition of business license application fee of \$20.00, the deposits for plan checks, the irrigation water rental rate increase to \$60.00, and the increase of parking violation tickets of \$50.00 for first time and \$75.00 for subsequent violations. The motion was SECONDED by Council Member Keel. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor, and Council Member Chase not present.

Proposed Vector Acquisition

Public Works Director Kirkland stated that he had been discussing the purchase of a new to us vector truck with Recorder Schafer wondered if the budget could be amended with the water and possibly sewer budgets. Public Works Director Kirkland stated that the amount that the Public Works Department was looking at was \$200,000.00 and that vectors are not readily available. Public Works Director presented several options that are up for purchase and stated that the City's current vector is in bad enough condition that the trade in value is \$5,000.00. Public Works Director Kirkland reviewed the problems that the City's current vector has and what it would need to have repaired and the costs. Due to how much a vector is used by the City it would pay for itself within five years.

Public Works Update

Public Works Director Kirkland informed the Council of what projects had been underway since the last meeting including working at the airport removing siding and putting in wafer and new siding on the main airport hangar and fixing stop signs around town. The installation of new natural gas lines at the airport are underway by Questar Gas Company. Council Member Banks stated that he had received complaints about snow removal tickets.

OTHER BUSINESS

Mayor Bunker stated that the zone classifications for the land being brought into the city needed to be determined on the airport annexation. Mayor Bunker stated that the most recent discussions held yielded that the airport property be zoned Industrial Development (ID), and that all other ground be deemed Agricultural 5 (A-5)

Recorder Schafer brought up the proposition to build new target stands out at the shooting range and discussed the bid that he had received from Council Member Niles that William Keel submitted. Recorder Schafer stated that the bid would fit into the budget as planned. Member Niles MOVED to approve \$1902.00 for the building of new target stands at the shooting range subject to ratification at the next meeting. Council Member Western SECONDED the motion. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Chase not present. The meeting was adjourned at 8:38 p.m.

Mayor Bunker asked that the Council enter Executive Session to discuss the purchase, exchange, or lease of real property. Council Member Western MOVED to enter Executive Session pursuant to discuss the purchase, exchange, or lease of real property. Council Member Banks SECONDED the motion. The Council entered Executive Session at 8:18 p.m. and returned to regular City Council Meeting at 8:36 p.m. Council Member Banks MOVED to return to City Council Meeting. Council Member Western SECONDED the motion.

Mayor Bunker asked if there were any comments, questions, or other items to be discussed, there were none. Council Member Banks MOVED to adjourn the regular City meeting. Council

Member Niles SECONDED the motion. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Banks, Council Member Keel, Council Member Niles, and Council Member Western in favor and Council Member Chase not present. The Meeting was adjourned at 8:38 p.m.

GAYLE K. BUNKER, Mayor

Minutes Approved:

GREGORY JAY SCHAFFER, MMC City Recorder